

Michael J. Felix Community Center Policy and Procedures

HOURS OF OPERATION

Monday: Closed
 Tuesday: 9:00AM – 9:00PM
 Wednesday: 9:00AM – 9:00PM
 Thursday: 9:00AM – 9:00PM
 Friday: 10:00AM – 7:00PM
 Saturday: 10:00AM – 5:00PM

MEMBERSHIP AMENITIES INCLUDE: full-court gymnasium, indoor walking track, game room, virtual fitness programs, and class discounts.

MEMBERSHIP RATES

	Individual (12+ Years)	Family Rate (3 or more)	Seniors 50+	Military Veterans Family Rate	Daily Drop-In (12+ years)
Resident	\$20/year	\$50/year	Free	Free	\$2/person
Non-Resident	\$40/year	\$100/year	\$10/year	\$10/year	\$2/person

- Class registrations are separate from membership fees; members will receive discounts on class fees.
- All persons entering the facility must have a membership, pay a daily drop-in fee, or be registered for a scheduled activity.
- A family is defined by those living in the same household.
- A waiver must be signed by a legal guardian for all participants 17 years and younger.

MEMBERS

- All members must abide by Community Center policies and procedures.
- All members must check in at the front desk, each time, upon entering the facility. Membership cards are required for access to amenities and a signed waiver must be on file.
- To qualify for the resident rate, patrons must live in Sachse or own property in Sachse.
- Proof of residency will include a photo ID and a current utility bill, lease agreement, or mortgage agreement. To receive the veteran discount, a proper military ID must be presented.
- Community Center ID cards will expire one year from the date of purchase.
- An individual must be 12 years of age to receive a yearly membership card. A parent/legal guardian must be present at the time of registration with proof of residency and to sign a waiver.
- Community Center ID cards can be revoked for reasons of misconduct.

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GUESTS

- All guests must abide by Community Center policies and procedures.
- All guests, including class spectators and participants, must check in at the front desk, each time, upon entering the facility. Parents of class participants may wait in the lobby, hallway, or within the classroom (at the teacher's discretion) during class times.
- Registered class participants do not have to purchase a daily pass or membership to enter the facility.
- Guests that do not possess a current Community Center membership, but would like to utilize membership amenities (i.e. gymnasium, walking track, etc.), must purchase a daily pass and have a signed waiver on file.

POLICIES

- All guests and members in the facility are expected to conduct themselves in a manner that is courteous and respectful of other guests, employees, the facility, and equipment.
- Destruction or vandalism of City property is prohibited and violators may be prosecuted.
- All damages and injuries must be reported to staff immediately.
- Smoking and the use of other tobacco or vaping products is prohibited on City property.
- Gambling, profane words, and profane gestures are prohibited on City property.
- Verbal or physical threats, aggressive behavior, or fighting will result in immediate suspension of all parties.
- Use of alcohol/narcotics or public intoxication is not allowed on City property.
- Food, drinks (with the exception of water), candy, and gum are prohibited in the multipurpose room, gymnasium and on the walking track. Glass containers are prohibited throughout the facility.
- Skateboards, rollerblades, roller skates, cleats, shoes with wheels, or bicycles are not allowed in the building.
- Basketballs and related gym equipment are not to be used in any part of the building outside the gymnasium or designated classroom. Only bounce basketballs in the gym.
- No pets allowed except those trained to assist individuals with special needs.
- Music volume should be kept low for individual use and shall not disturb other patrons in the building. Earphones should be used.
- Organized practice/paid coaching is not allowed during operational hours. Courts can be reserved during non-operational hours (see facility rental policies). See Community Center staff regarding availability for reservations.
- All services and equipment are available on a first come, first served basis.
- Guests must be registered to participate in any scheduled activity. See Community Center staff regarding class registrations.

DRESS CODE

- To maintain a respectful environment, shirts and shoes must be worn at all times.
- Backs, midriffs, and undergarments must be covered at all times.
- Clothing with offensive words or symbols is prohibited.

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AGE AND SUPERVISION

- Facility employees are not responsible for the direct supervision of any dependent person inside or outside of the Community Center.
- The Sachse Police Department will be contacted if a dependent person is left unsupervised at the Community Center outside of normal operating hours.
- Children 11 years and younger must be directly supervised by a parent or guardian, 16 years or older, at all times.
- Youth 12 years and older may be dropped off to use the facility as long as they are a member of the Community Center, have a daily pass, or are registered for a scheduled activity. A parent/legal guardian must have a signed waiver on file for youth 12 years and older.
- Open Play volleyball and basketball are designed for 12 years and older.

PERSONAL BELONGINGS

- Personal items are the responsibility of the individual. The City of Sachse is not responsible for abandoned, lost, stolen, or damaged items at the Community Center. Items left in the Lost and Found will regularly be donated or discarded without notice.

GYM

- The gymnasium is available to members and daily fee participants for open play during posted hours or with staff authorization. Open play hours are subject to change. Open play hours are adjusted seasonally (fall, winter, spring, and summer).
- Members and guests 11 years and younger must have an appropriate level of adult supervision at all times.
- Proper attire, including shirts, shorts, and non-marking gym shoes, must be worn at all times. No bare feet, flip-flops, sandals, cleats, dress shoes, etc.
- Designated goals will be raised and/or lowered by employees at their discretion.
- Dunking and hanging on the rims, nets, and backboards is prohibited.
- No kicking or throwing balls against the walls, doors, rails, windows, or walking track.
- No food or drinks are permitted in the gymnasium, with the exception of bottled water.
- Profanity or vulgar language is not allowed.
- During busy open gym times, full court games may be prohibited at staff discretion.

INDOOR WALKING TRACK

- Strollers will not be allowed on the track due to the size of the running/walking area during general usage times. Staff may designate special use hours for strollers or other activities.
- Stopping, standing, or sitting on the track is prohibited.
- Change lanes with caution, move to single-file to allow others to pass, and look in both directions when entering and exiting track.
- Obey the posted track lane designations and directional guidelines.
- Gym equipment is prohibited on the track.
- No bare feet, flip-flops, sandals, cleats, dress shoes, etc. on the walking track.
- Individuals 12 years and older may use the track without adult supervision as long as proper track etiquette is followed.

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GAME ZONE

- Individuals must be a member of the Community Center or have purchased a daily pass to use the game zone.
- Anyone 11 years and younger must be under the direct supervision of a parent or guardian, 16 years and older.
- Keep all food and drinks off game tables and away from video game equipment. Please clean up all trash immediately and notify staff of any spills.
- Check in with front desk staff for access to video game equipment and cartridges.
- The following behaviors are unacceptable and may result in the immediate removal of an individual(s) for the remainder of the day and/or further time period: endangering or threatening to endanger the health and safety of others, staff, self, or volunteers; stealing or damaging property; and using profanity, vulgarity, or obscenities.

MULTIPURPOSE ROOM

- Individuals must be a member of the Community Center or have purchased a daily pass, and must be at least 16 years old, to use, unsupervised, for Wellbeats.
- Use of gymnastics mats are prohibited unless in a registered activity.