



The City of
SACHSE

Hotel Occupancy Tax Report City of Sachse, Texas

| | | | | | |
|--|---|---|---------|---------------------------|--|
| Name of Hotel/Motel/Eligible Entity | | Account Number | | Date of Completion | |
| Location (Street Address): | | Reporting Year | | Due Date | |
| Reporting Period (One Report required for each Qtr. Select appropriate reporting period.) | <input type="text"/> Qtr 1 (Jan-March) Due April 30 | <input type="text"/> Qtr 3 (July-Sept) Due Oct 31 | | | |
| | <input type="text"/> Qtr 2 (April-June) Due July 31 | <input type="text"/> Qtr 4 (Oct-Dec) Due Jan 31 | | | |
| Computation of Hotel Occupancy Tax Due: | | Month 1 | Month 2 | Month 3 | Total |
| A Total Gross Receipts | | | | | \$ - |
| B.1 Permanent Residents | | | | | *Reminder: A report must be filed even if no tax is due. |
| B.2 Federal Government | | | | | |
| B.3 Foreign Diplomat | | | | | |
| B.4 Federal/State Military | | | | | |
| B Total Exemptions | 0 | 0 | 0 | 0 | \$ - |
| C Net Taxable Receipts | \$ - | \$ - | \$ - | \$ - | \$ - |
| D Total Tax Due if paid by due date (7%) | \$ - | \$ - | \$ - | \$ - | \$ - |
| E Penalty if paid after due date (5%) | \$ - | \$ - | \$ - | \$ - | \$ - |
| F.1 Number of Days after reporting due date | 0 | | | | |
| F.2 Number of Days greater than 60 | -60 | | | | |
| F Interest after 60 days (10% per annum) | 0 | 0 | 0 | 0 | 0 |
| G Total Due to City | \$ - | \$ - | \$ - | \$ - | \$ - |

I, _____ certify that the above information is true and correct as shown in the records
(Printed name of person completing the form)

of Management Company Amount Remitted: \$ -
(Printed name of Hotel, Management Copy, etc.)

Signature

Phone Number

| | |
|---|---|
| <p style="text-align: center;">Return this form and payment to: City of Sachse Finance Department 3815B Sachse Road Sachse, TX 75048</p> | <p style="text-align: center;">Failure to pay the amount due by due date will result in a 5% penalty (\$1.00 minimum). Delinquent taxes shall draw interest at the rate of 10% per annum beginning 60 days from the due date.</p> |
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For additional copies of this form and additional information, please visit our website at cityofsachse.com