



**Tuesday, December 6, 2022
Animal Shelter Board Meeting**

**Council Chambers
3815-B Sachse Road
Sachse, TX 75048
7 p.m.**

A. Regular Meeting

1. Call to Order: The Animal Shelter Board of the City of Sachse will hold a Regular Meeting on Tuesday, December 6, 2022, at 7 p.m. to consider the following items of business:

2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

3. Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and address for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.

4. Consider approval of the June 29, 2022, meeting minutes.

5. Receive an update and discuss the quarterly Animal Shelter report.

6. Receive an update on the Animal Shelter construction project.

7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Leah K Granger, City Secretary

Posted: 12/02/2022 by 5pm _____ Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject	4. Consider approval of the June 29, 2022, meeting minutes.
Meeting	Dec 6, 2022 - Animal Shelter Board Meeting
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for Jun 29, 2022 - Animal Shelter Board Meeting

File Attachments

[06.29.2022 Animal Shelter Board Minutes.pdf \(67 KB\)](#)

**ANIMAL SHELTER BOARD OF THE CITY OF SACHSE
JUNE 29, 2022, MEETING MINUTES**

The Animal Shelter Board of the City of Sachse held a regular meeting on Wednesday, June 29, 2022, at 7 p.m. in the Sachse City Council Chambers 3815-B Sachse Road. Those present were Chairperson Jim Mathis; Vice-Chairperson Brandi Petee; Secretary Shelly Monroe; Board members Kimberly McClurg, Janice Brooks, BJ Futrell, and Katie Rohler; Councilmember Matt Prestenberg; Police Chief Bryan Sylvester; Assistant Police Chief, Steven Baxter; Animal Services Supervisor Terri O’Neal; and Animal Services Officer Brenda Smith.

Chairperson Mathis called the meeting to order at 7 p.m.

REGULAR MEETING:

Invocation and pledges of allegiance to the US and Texas flags.

Ms. McClurg offered the invocation and led the pledges.

Consider approval of the April 6, 2022, meeting minutes.

Ms. Monroe made a motion to approve the minutes as presented. Ms. McClurg seconded the motion, and it carried unanimously.

Receive an update and discuss the quarterly Animal Shelter report.

Ms. O’Neal presented the quarterly update to the Board. She also announced that the Shelter participated in the Cops and Campers summer camp and they would be participating in the NBC5 Clear the Shelter Event in August 2022.

Receive an update on the Animal Shelter construction project.

Chief Sylvester gave a detailed presentation on the progress toward construction of a new animal shelter and responded to questions regarding square footage and kennel space.

Request for future agenda items.

There were no requests.

Adjournment.

Mr. Mathis adjourned the meeting at 7:39 p.m.

APPROVE:

Jim Mathis, Chairperson

ATTEST:

Shelly Monroe, Secretary

A. Regular Meeting

Subject	5. Receive an update and discuss the quarterly Animal Shelter report.
Meeting	Dec 6, 2022 - Animal Shelter Board Meeting
Access	Public
Type	Discussion, Information, Reports

A. Regular Meeting

Subject	6. Receive an update on the Animal Shelter construction project.
Meeting	Dec 6, 2022 - Animal Shelter Board Meeting
Access	Public
Type	Discussion, Information, Reports

File Attachments
[Presentation_Animal Shelter Design Update.pdf \(479 KB\)](#)

Animal Shelter Project Design Update

City Council

December 5, 2022



The City of
SACHSE

Background

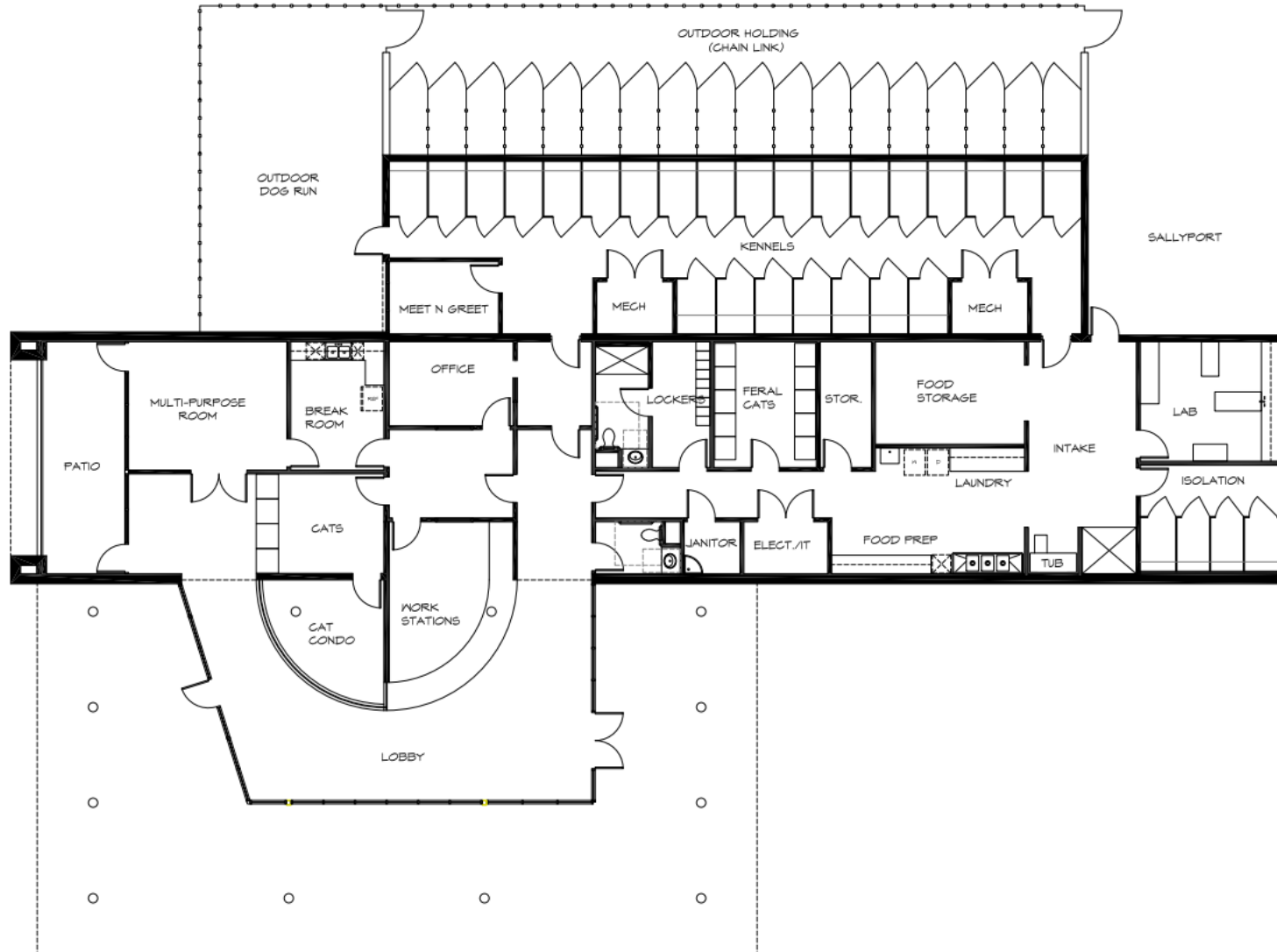
- Soils analysis has been completed.
- Additional development meetings between design team, architect and contractor have taken place.
- Design development has progressed allowing for significant initial cost estimating to take place.
- Expected interior schematic and elevation rendering to be presented for discussion.



Exterior Elevation



Interior Schematic



Next Steps

- Continuation of Design Development:
 - Design development to Construction Documents
 - Contractor initiation of sub-contractor bids (January 2023)
 - Finalization of cost estimating
 - Proposed construction schedule
 - Creation of proposed Guaranteed Maximum Price (GMP)
- Staff anticipates returning to City Council in March 2023
 - Review of proposed Guaranteed Maximum Price (GMP), associated timeline, overview of primary programming materials, methods



Questions



The City of
SACHSE