



**Tuesday, December 6, 2022**  
**Animal Shelter Advisory Committee Meeting**

**Council Chambers**  
**3815-B Sachse Road**  
**Sachse, TX 75048**  
**6:30 p.m.**

**A. Regular Meeting**

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1. Call to Order: The Animal Shelter Advisory Committee of the City of Sachse will hold a Regular Meeting on Tuesday, December 6, 2022, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and address for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.
4. Consider approval of the June 29, 2022, meeting minutes.
5. Review and discuss matters related to the health and safety code for the Animal Shelter.
6. Receive an update of the Animal Shelter activities.
7. Receive an update on the Animal Shelter construction project.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

  
Leah K Granger, City Secretary

Posted: 12/02/2022 by 5 pm \_\_\_\_\_ Removed: \_\_\_\_\_

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at [achi@cityofsachse.com](mailto:achi@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## A. Regular Meeting

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<b>Subject</b>	<b>4. Consider approval of the June 29, 2022, meeting minutes.</b>
Meeting	Dec 6, 2022 - Animal Shelter Advisory Committee Meeting
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes as presented.
Minutes	<a href="#">View Minutes</a> for Jun 29, 2022 - Animal Shelter Advisory Committee Meeting

File Attachments

[06.29.2022 Animal Shelter Advisory Committee Minutes.pdf \(68 KB\)](#)

**ANIMAL SHELTER ADVISORY COMMITTEE OF THE CITY OF SACHSE  
JUNE 29, 2022, MEETING MINUTES**

The Animal Shelter Advisory Committee of the City of Sachse held a regular meeting on Wednesday, June 29, 2022, at 6:30 p.m. in the Sachse City Council Chambers at 3815-B Sachse Road. Those present were Councilmember Matt Prestenberg; Chief Bryan Sylvester; Assistant Chief Steven Baxter; Rescue Community Liaison Ms. Debbie Stout; Animal Services Supervisor Terri O’Neal; Animal Services Officer Brenda Smith; and Animal Services Officer Monica Thomas.

**Members absent:** Dr. Jim Moebius and Dr. Steve Pirkey

Ms. O’Neal called the meeting to order at 6:30 p.m.

**REGULAR MEETING:**

**Invocation and pledges of allegiance to the US and Texas flags.**

Chief Sylvester offered the invocation and pledges.

**Consider approval of the April 6, 2022, meeting minutes.**

Ms. Stout made a motion to approve the minutes as presented. Ms. O’Neal seconded the motion, and it carried unanimously.

**Receive an update and discuss the quarterly Animal Shelter report.**

Ms. O’Neal reported that Department State Health Services (DSHS) will inspect the Shelter in the Spring of 2023.

**Receive an update of the Animal Shelter activities.**

Ms. O’Neal presented the Shelter activity report and responded to questions. She also announced that the Shelter would be participating in the Cops and Campers summer camp as well as the Clear the Shelters initiative.

**Receive an update on the Animal Shelter construction project.**

The discussion about the construction project was tabled for a future meeting.

**Adjournment.**

Ms. Stout made a motion to adjourn the meeting. It was seconded by Councilmember Prestenberg and it was adjourned at 6:45 p.m.

APPROVE:

ATTEST:

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Matt Prestenberg, Chairperson

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Terri O’Neal, Animal Services Supervisor

## A. Regular Meeting

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<b>Subject</b>	<b>5. Review and discuss matters related to the health and safety code for the Animal Shelter.</b>
Meeting	Dec 6, 2022 - Animal Shelter Advisory Committee Meeting
Access	Public
Type	Discussion, Information

## A. Regular Meeting

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<b>Subject</b>	<b>6. Receive an update of the Animal Shelter activities.</b>
Meeting	Dec 6, 2022 - Animal Shelter Advisory Committee Meeting
Access	Public
Type	Discussion, Information, Reports

## A. Regular Meeting

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<b>Subject</b>	<b>7. Receive an update on the Animal Shelter construction project.</b>
Meeting	Dec 6, 2022 - Animal Shelter Advisory Committee Meeting
Access	Public
Type	Discussion, Information

File Attachments  
[Presentation\\_Animal Shelter Design Update.pdf \(479 KB\)](#)

# Animal Shelter Project Design Update

City Council

December 5, 2022



The City of  
**SACHSE**

# Background

- Soils analysis has been completed.
- Additional development meetings between design team, architect and contractor have taken place.
- Design development has progressed allowing for significant initial cost estimating to take place.
- Expected interior schematic and elevation rendering to be presented for discussion.

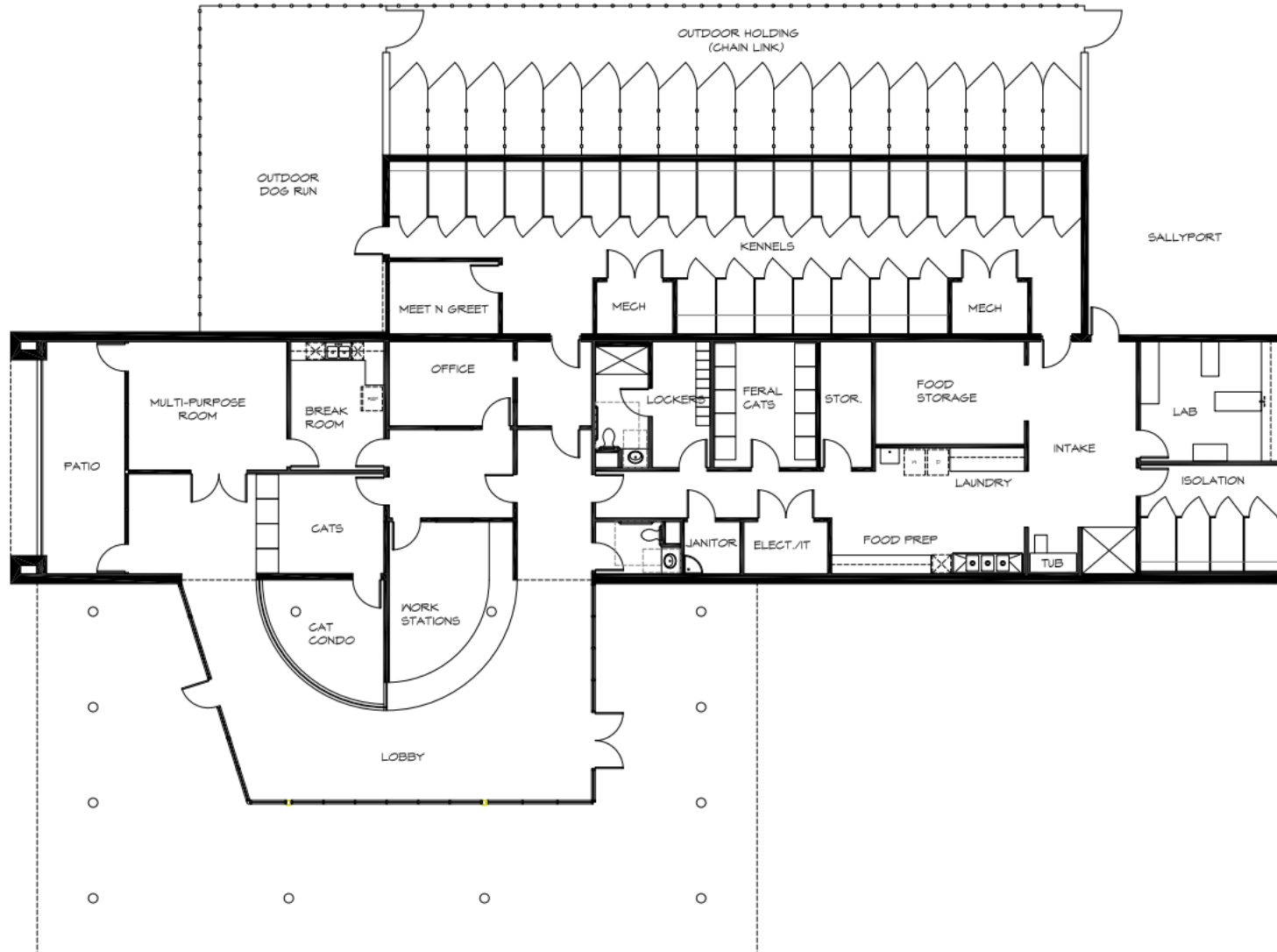




# Exterior Elevation



# Interior Schematic



# Next Steps

- Continuation of Design Development:
  - Design development to Construction Documents
  - Contractor initiation of sub-contractor bids (January 2023)
  - Finalization of cost estimating
  - Proposed construction schedule
  - Creation of proposed Guaranteed Maximum Price (GMP)
- Staff anticipates returning to City Council in March 2023
  - Review of proposed Guaranteed Maximum Price (GMP), associated timeline, overview of primary programming materials, methods



# Questions



The City of  
**SACHSE**