



**Thursday, September 8, 2022
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, September 8, 2022, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the August 11, 2022, meeting minutes.
4. Discuss and receive an update on J.K. Sachse Park progress.
5. Receive an update on Heritage Park and The Station.
6. Receive staff updates regarding current activities, special events, and personnel.
7. Request for future agenda items.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Leah K Granger, City Secretary

Posted: 09/02/2022 4:30 p.m. Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting	Sep 08, 2022 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the August 11, 2022, meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the Parks and Recreation Board meeting minutes as presented.
Minutes	View Minutes for Aug 11, 2022 - Parks and Recreation Board Meeting
Goals	Provide excellent government services to Sachse citizens.

Public Content

[08.11.22 Parks Board Minutes.pdf \(18 KB\)](#)

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE
AUGUST 11, 2022, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, August 11, 2022, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Members present were Vice-Chairperson Diana Smith; Valerie Pike, Keith Casey, Pat Porter; Parks and Recreation Director, Lance Whitworth; Recreation Manager Cynthia Wiseman; Administrative Assistant Jennifer Hagood.

Members absent: Ian Bailey, Jermaine McDaniel, and Debbie Stout.

Vice-Chairperson Smith called the meeting to order at 6:30 p.m.

Invocation and Pledges of Allegiance to the US and Texas Flags.

Mr. Whitworth led the invocation and the pledges.

Introduce new board members.

Ms. Smith made a delay for the arrival of Ms. Stout. Ms. Stout was not able to attend this meeting. No new board members were at this meeting to be introduced.

Consider approval of the June 9, 2022, meeting minutes.

Ms. Smith made a motion to approve the item as presented. Ms. Porter seconded the motion, and it carried unanimously.

Discuss and receive an update on J.K. Sachse Park progress.

Mr. Whitworth presented the progress of J.K. Sachse Park to the Board. The estimated completion of phase one will be March 2023, and is contracted with J.B. Co. Phase one includes the splash pad, volleyball courts, pavilion, and the rest room. The grant money received from Collin County will allow for all the trails to be completed in this park. All the utility and water work has been done at this site and the sewer has been tied into the main line. All the soil reports have come back that the site is good and compressed. The restroom is a prefabricated building that is being brought in the week of September 19, 2022 for installation. Landscaping will be phased in through the completion of the trails. The contractor appears to be slightly ahead of schedule on phase one completion. The ribbon cutting is planned for late March or early April 2023.

Receive an update on Heritage Park and The Station.

Mr. Whitworth presented the progress of Heritage Park and The Station to the Board. Park development fees of \$870,000 have been used to contribute to the cost of this project. This project is in conjunction with PMB and The Station. Retention ponds are being worked on at this time and this is the majority of the work that has been done up to this point. The original projected cost of this project in 2018 was \$6.5 Million and that cost has increase since then. This park will include

a splash pad, playground, and a very iconic slide. Grading on the ponds should be completed by the end of August 2022.

Discuss future Parks and Recreation master plan.

Mr. Whitworth is waiting on the city-wide survey to go out. A new set of data points will help give direction in the future. A master plan is always a benefit to the Parks & Recreation department and allows for more access to local, state, and federal grants. There have been many additions since that last master plan was published. Once the next two new park projects are constructed and staff receives results from the survey, it would be a good time to look into obtaining a consultant for reevaluation of the data. The current master plan shows the design for the master trail plan for the city and is a great reference guide.

Receive staff updates regarding current activities, special events, and personnel.

Ms. Wiseman updated the Board on the upcoming events that are planned and how well the summer went at the Michael J. Felix Community Center. The Red, White, and Blue Blast had about 12-14 thousand people in attendance. The event went extremely smoothly and was a great success. The next event will be the Pumpkin Prowl on October 15 at Salmon Park. After that, the next event will be the Christmas Extravaganza Parade and Christmas event at City Hall on December 7. The Community Center has many new programs in the works. Pickleball has been a huge hit and Toddler Time is being brought back on the first and third Fridays of the month. The Community Center had 5300 member check-ins this summer. These numbers reflect a 45% increase over last summer. Camp registrations were up 35% from last summer. Memberships have increased from 363 last year to 795 this year. Mr. Whitworth presented an update about Park staff. The Parks Department has been understaffed and he has been working towards getting that corrected. The Parks Foreman, Mario Bautista, is on the mend and will hopefully be back to work this month.

Request for future agenda items.

None were presented. The next meeting date was set for September 8, 2022.

Adjournment.

Vice-Chairperson Smith adjourned the meeting at 7:05 p.m.

APPROVE:

Diana Smith, Vice-Chairperson

ATTEST:

Valerie Pike, Board Member



Agenda Item Details

Meeting	Sep 08, 2022 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	4. Discuss and receive an update on J.K. Sachse Park progress.
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Provide excellent government services to Sachse citizens.

Public Content



Agenda Item Details

Meeting	Sep 08, 2022 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	5. Receive an update on Heritage Park and The Station.
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Provide excellent government services to Sachse citizens.

Public Content



Agenda Item Details

Meeting	Sep 08, 2022 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	6. Receive staff updates regarding current activities, special events, and personnel.
Access	Public
Type	Discussion, Information

Public Content