



Wednesday, June 29, 2022
Animal Shelter Advisory Committee Meeting

Council Chambers
3815-B Sachse Road
Sachse, TX 75048
6:30 p.m.

A. Regular Meeting

1. Call to Order: The Animal Shelter Advisory Committee of the City of Sachse will hold a Regular Meeting on Wednesday, June 29, 2022, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the April 6, 2022, meeting minutes.
4. Review and discuss matters related to the health and safety code for the Animal Shelter.
5. Receive an update of the Animal Shelter activities.
6. Receive an update on the Animal Shelter construction project.
7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting	Jun 29, 2022 - Animal Shelter Advisory Committee Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the April 6, 2022, meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for Apr 6, 2022 - Animal Shelter Advisory Committee Meeting

Public Content

[04.06.2022 Animal Shelter Advisory Committee Minutes.pdf \(70 KB\)](#)

**ANIMAL SHELTER ADVISORY COMMITTEE OF THE CITY OF SACHSE
MEETING MINUTES -
APRIL 6, 2022**

The Animal Shelter Advisory Committee of the City of Sachse held a regular meeting on Thursday, April 6, 2022, at 6:30 p.m. in the Sachse City Council Chambers at 3815-B Sachse Road. Those present were Councilmember Cullen King; Chief Bryan Sylvester; Assistant Chief Steven Baxter, Veterinarian Dr. Steve Pirkey; Rescue Community Liaison Ms. Debbie Stout; Animal Services Supervisor Terri O'Neal; Animal Services Officer Brenda Smith; and Animal Services Officer Monica Thomas.

Members absent were: Dr. Jim Moebius

Councilmember King called the meeting to order at 6:30 p.m.

REGULAR MEETING:

Invocation and pledges of allegiance to the US and Texas flags.

Councilmember King lead the invocation and pledges.

Consider approval of the January 27, 2022, meeting minutes.

Dr. Pirkey made a motion to approve the minutes as presented. Ms. O'Neal seconded the motion, and it carried unanimously.

Review and discuss matters related to the health and safety code for the Animal Shelter.

Ms. O'Neal reported that the Shelter continues to be in compliance after the state inspection in February. And in relation to the health and safety code, there have been no instances of rabies. Councilmember King noted an uptick in the greater area of bites but he is glad to see that does not seem to be the case in Sachse. Ms. O'Neal noted that bites do increase a little in the Spring, and those animals will be quarantined. Ms. O'Neal mentioned there is an increase in wildlife. Ms. Thomas picked up a beaver that day and it was transported to the wildlife rehab in Rowlett. Pet licenses are down but there will be a clinic in May so that should pick up.

Receive an update of the Animal Shelter activities.

Ms. O'Neal presented the Shelter activity report and noted adoptions had increased 173% from the previous month. She responded to questions.

Receive an update on the Animal Shelter construction project.

Chief Sylvester updated the Advisory Committee regarding the construction project. The request for qualifications should be out in the coming weeks. Functionality, longevity, and durability are

the focus. Dr. Pirkey was glad to see an architect experienced with animal shelters has been engaged.

Adjournment.

Councilmember King adjourned the meeting at 6:45 p.m.

APPROVE:

ATTEST:

Dr. Steve Pirkey, Veterinarian

Terri O'Neal, Animal Services Supervisor



Agenda Item Details

Meeting	Jun 29, 2022 - Animal Shelter Advisory Committee Meeting
Category	A. Regular Meeting
Subject	4. Review and discuss matters related to the health and safety code for the Animal Shelter.
Access	Public
Type	Discussion, Information

Public Content



Agenda Item Details

Meeting	Jun 29, 2022 - Animal Shelter Advisory Committee Meeting
Category	A. Regular Meeting
Subject	5. Receive an update of the Animal Shelter activities.
Access	Public
Type	Discussion, Information, Reports

Public Content



Agenda Item Details

Meeting	Jun 29, 2022 - Animal Shelter Advisory Committee Meeting
Category	A. Regular Meeting
Subject	6. Receive an update on the Animal Shelter construction project.
Access	Public
Type	

Public Content

[Animal Shelter Project Update June 2022_FINAL.pdf \(648 KB\)](#)

Animal Shelter Construction Project

City Council
June 20, 2022



The City of
SACHSE

Overview

- Background
- Evaluation Criteria
- Preferred CMAR Firm
- Facility Concept
- Site Overlay
- Next Steps



Background

- Initial concept meetings were held with the architect and design team
- A Request for Qualifications (RFQ) was developed utilizing CMAR methodology
- RFQ was published for interested contractors and the deadline was Friday, May 24
- Two submittals were received:
 - Steele & Freeman Inc.
 - Prim Construction
- Evaluation of submittals was conducted by the design team



Evaluation Criteria

- Statement of qualifications
- Knowledge and understanding of the City's needs
- Firm experience on projects of similar scope and scale
- Performance on past representative projects
- Ability to establish budgets and control costs
- Ability to meet schedules
- Available resources to complete project
- Professional client and architectural references

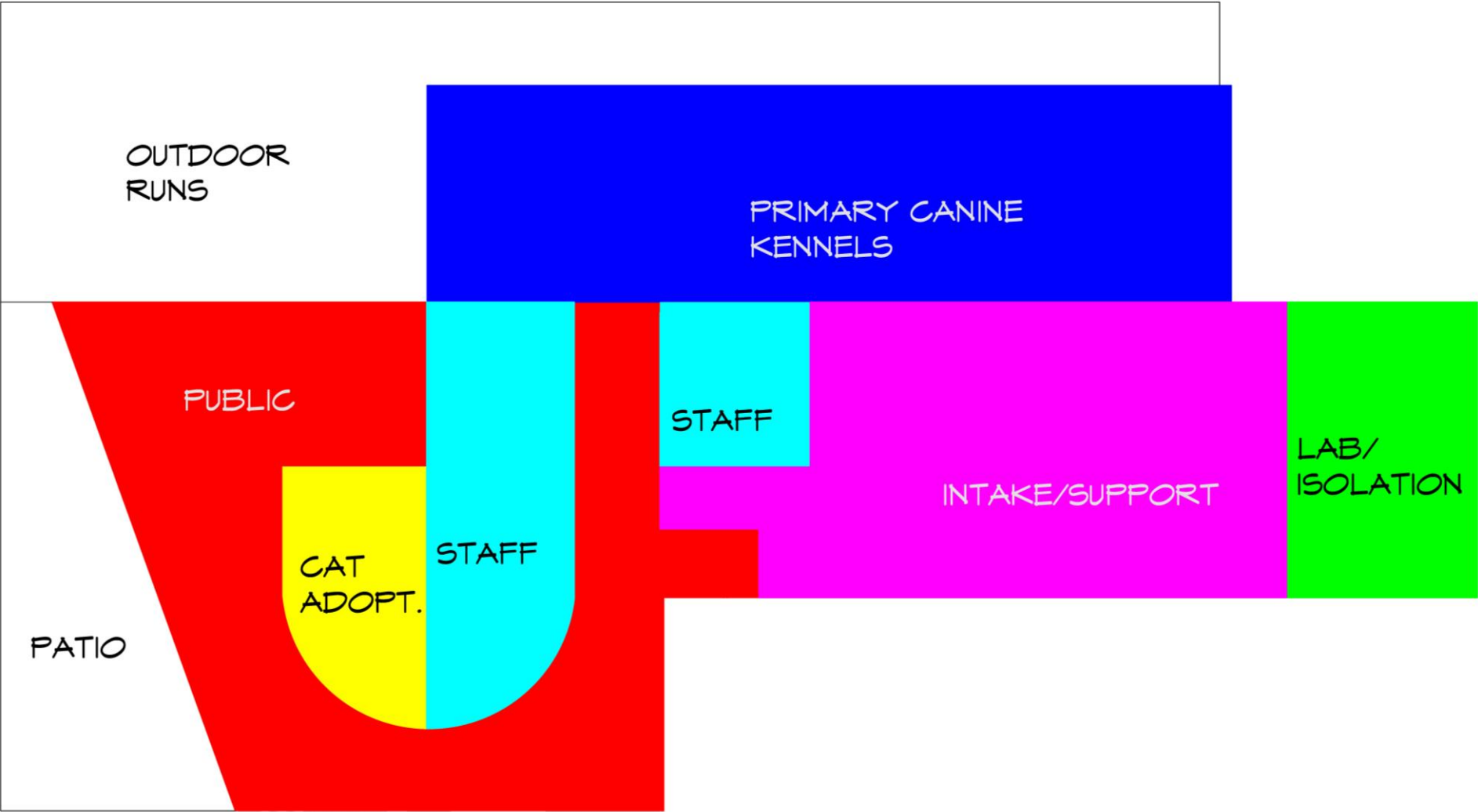


Preferred CMAR Firm

■ Steele & Freeman Inc.

- Other Animal Shelter projects include:
 - City of Hurst
 - City of Grapevine
 - City of Watauga
 - City of Arlington
 - Operation Kindness (Carrollton)
- Preference of Steele & Freeman Inc. for CMAR projects
- Demonstrated emphasis towards cost management
- Reputation in industry
- Tenure of staff with firm
- No cost-preconstruction services
- Overall responsiveness to RFQ objectives





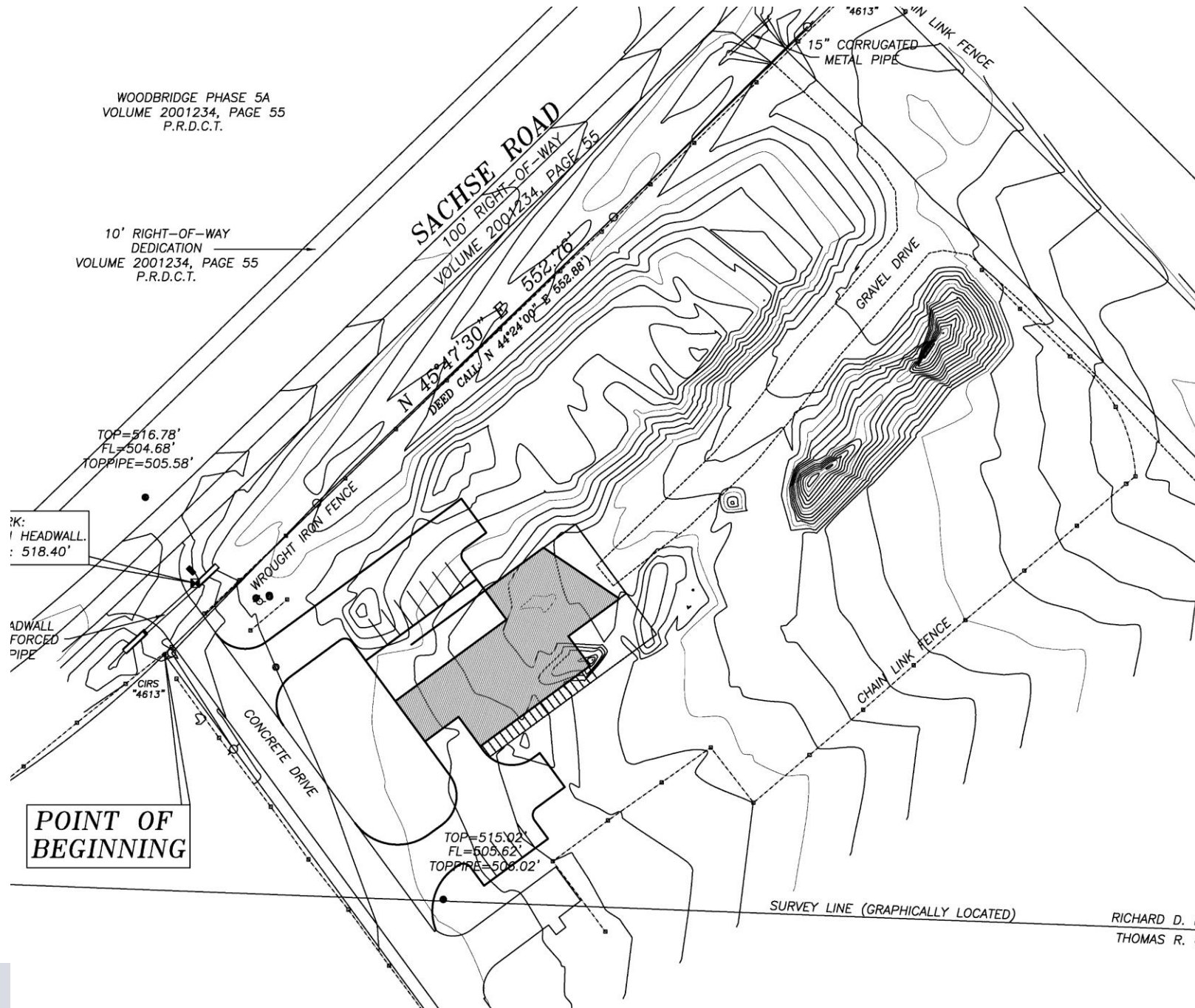
Current Driveway

Sachse Road



WOODBIDGE PHASE 5A
VOLUME 2001234, PAGE 55
P.R.D.C.T.

10' RIGHT-OF-WAY
DEDICATION
VOLUME 2001234, PAGE 55
P.R.D.C.T.



SURVEY LINE (GRAPHICALLY LOCATED)

RICHARD D. N.
THOMAS R. G.



The City of
SACHSE

Next Steps

- Begin second phase of selection process with Steele & Freeman Inc.
 - Consultation with architect and design team
 - Submittal of additional information inclusive of an initial maximum price
 - Negotiation with Steele & Freeman Inc.

