

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE  
MARCH 3, 2022 MEETING MINUTES**

Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, March 3, 2022, at time 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Members present were Chairperson Lindsay Buhler; Vice-Chairperson Diana Smith; Board members Jermaine McDaniel, Keith Casey, Pat Porter, and Kent Manton; Department Director, Lance Whitworth; Recreation Manager Cynthia Wiseman; and Administrative Assistant Jennifer Hagood.

**Members absent:** Valerie Pike.

Chairperson Buhler called the meeting to order at 6:32 p.m.

**Invocation and Pledges of Allegiance to the US and Texas Flags.**

Mr. Whitworth led the invocation, and Mr. McDaniel led the pledges.

**Introduce new board members.**

Ms. Buhler invited Ms. Porter and Mr. Manton to introduce themselves along with rest of the Board members.

**Consider and elect a Chairperson, Vice-Chairperson, and Secretary of the Parks and Recreation Board of Directors.**

Mr. Whitworth let the board know that this was completed at the September 23, 2021, meeting. This was added in error to this meeting.

**Consider approval of the October 14, 2021, meeting minutes.**

Ms. Smith made a motion to approve the item as presented. Mr. McDaniel seconded the motion, and it carried unanimously.

**Discuss the increase of vandalism in parks.**

Vandalism has decreased. There was a TikTok video that was instigating the vandalism in the restrooms. Once the people responsible for the vandalism at Firefighters and Heritage Parks were caught and the notoriety of the TikTok videos died down, the vandalism stopped. The City installed cameras at Firefighters and Salmon Parks, and signage is in place at the parks that informs residents that the area is under video surveillance.

**Discuss and receive an update on J.K. Sachse Park progress.**

Brittany Shake with Kimley Horn presented to the board on J.K. Sachse Park. Collin County funds items like trails that fit into their regional mobility plan. The funding received will help cover the trails at the park. In order to bring down some of the overall costs, some of the initial demolition was done in house. The notice to proceed will be on April 4, 2022. Some of the Phase #1 items were moved in order to reduce the cost of Phase 1. Those included: monument sign, small pavilion, pedestrian path lighting, splashpad fence/gate, pickleball court and the small trail around it, and irrigation. There is a nine-month

construction time frame pending weather and material delays. Completion and inspection should be February 2023. Two bids were received for this project. Both contractors came in about the same price on the sign. They are going to try and make some adjustments to the sign and to possibly rebid it. Wednesday, March 23, at 3:00 p.m. at 4301 Ranchero Road will be the park's groundbreaking ceremony.

**Receive an update on Heritage Park and The Station.**

Mr. Whitworth gave an update on Heritage Park and The Station improvements to the park. Mr. Whitworth will find out if they are adding parking around the park. The master plan was presented.

**Discuss and receive an update on the Christmas Extravaganza held on December 8, 2021.**

Mr. Whitworth reported on the Christmas Extravaganza on Wednesday, December 8, 2021, at the City Hall Campus. The parade began from Sachse High School. The campus had a petting zoo, toddler snow area, story time, a place for kids to meet Santa, and a picture station. An estimated 2,500 people were in attendance. The whole event started at 6 p.m. and ended by 8 p.m.

**Receive staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth and Ms. Wiseman gave updates on Tree City USA for the 14th year. Arbor Day is April 23, 2022. The X-Treme Green event is a separate event from Arbor Day. The Easter Egg Hunts will be at Heritage Park on Saturday, April 9.

**Request for future agenda items.**

Board members asked to keep updates on the agenda for all of the parks, general park maintenance and repairs, park master plan update, and park dedication fees. Members would like to discuss if park dedication fees should be increased.

**Set upcoming Parks and Recreation Board meeting date.**

The next meeting is scheduled for Thursday, April 14, 2022.

**Adjournment.**

Chairperson Buhler adjourned the meeting at 7:05 p.m.

**APPROVE:**

  
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Lindsay Buhler, Chairperson

**ATTEST:**

  
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Diana Smith, Vice-Chairperson