



**Monday, June 14, 2021  
Library Board Meeting**

**Library Meeting Room  
3815 Sachse Road, Building C  
7:00 p.m.**

**If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to [dlaney@cityofsachse.com](mailto:dlaney@cityofsachse.com).**

**A. Regular Meeting**

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1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, June 14, 2021 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the March 8, 2021 meeting minutes.
4. Consider approval of the April 12, 2021 meeting minutes.
5. Receive a presentation on the 2021 Summer Reading Program.
6. Receive and discuss the Library Manager's monthly report.
7. Request for future agenda items.
8. Discuss Library Board announcements regarding special events, current activities, and local achievements.
9. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

*Michelle Lewis Sirianni*

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at [lrose@cityofsachse.com](mailto:lrose@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



### **Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the March 8, 2021 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the March 8, 2021 Library Board meeting.
Minutes	<a href="#">View Minutes for Mar 8, 2021 - Library Board Meeting</a>

### **Public Content**

#### **OVERVIEW**

Minutes from the March 8, 2021, Library Board meeting.

#### **POLICY CONSIDERATIONS**

There are no policy considerations with this item.

#### **RECOMMENDATION**

Approve the minutes of the March 8, 2021, Library Board meeting.

[3.08.2021 Library Board Meeting Minutes.pdf \(108 KB\)](#)

## **Library Board Meeting (Monday, March 8, 2021)**

### **Meeting Held Virtually via ZOOM**

#### **Members Present**

Rhia Johnson  
Leslie Williams  
Jarvis Chambers  
Jason Thompson  
Marion Simpson  
John Morris  
Frank Millsap

#### **Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, March 8, 2021 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:**

Rhia Johnson called the meeting to order at 7:03 p.m.

#### **Invocation and Pledges of Allegiance to the U.S. and Texas Flags.**

Rhia Johnson led the invocation and the Pledges of Allegiance to the U.S. flag and Texas flag.

#### **Consider approval of the January 11, 2021 meeting minutes.**

The minutes were approved unanimously on a motion by Rhia Johnson, seconded by John Morris.

#### **Receive and discuss the Library Manager's monthly reports for January and February, 2021.**

The Board received and discussed the library manager's reports for January and February 2021.

#### **Request for future agenda items.**

There were no requests for future agenda items.

#### **Discuss Library Board Announcements regarding special events, current activities, and local achievements.**

Library Manager Daniel Laney talked about the Achievement of Excellence in Libraries Award and that the Library was a recipient. He asked the Board to join him at the next City Council Meeting, as they will be acknowledging Daniel and the Library staff.

The Board discussed the topic of several Dr. Seuss books being discontinued by the publisher. Library Manager Daniel Laney advised that the Library does not own any of the affected titles, and stated that the Library does not participate in censorship independent of a challenge to Library materials.

#### **Adjournment**

Rhia Johnson adjourned the meeting at 7:35 p.m.



### **Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Consider approval of the April 12, 2021 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the April 12, 2021 Library Board meeting.
Minutes	<a href="#">View Minutes for Apr 12, 2021 - Library Board Meeting</a>

### **Public Content**

#### **OVERVIEW**

Minutes from the April 12, 2021, Library Board meeting.

#### **POLICY CONSIDERATIONS**

There are no policy considerations with this item.

#### **RECOMMENDATION**

Approve the minutes of the April 12, 2021, Library Board meeting.

[4.12.21 Library Board Minutes.pdf \(108 KB\)](#)

## **Library Board Meeting (Monday, April 12, 2021)**

### **Meeting Held Virtually via ZOOM**

#### **Members Present**

Rhia Johnson  
Leslie Williams  
Cindy Gaspar  
John Morris  
Frank Millsap

#### **Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, April 12, 2021 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:**

Rhia Johnson called the meeting to order at 7:03 p.m.

#### **Invocation and Pledges of Allegiance to the U.S. and Texas Flags.**

Rhia Johnson led the invocation and the Pledges of Allegiance to the U.S. flag and Texas flag.

#### **Consider approval of the March 8, 2021 meeting minutes.**

Approval of the March 8, 2021 meeting minutes was moved to a future agenda item.

#### **Receive and discuss an update on Library services and programs.**

The Board received and discussed on Library services and programs.

#### **Receive and discuss the Library Manager's monthly report.**

The Board received and discussed the library manager's reports for March 2021.

#### **Request for future agenda items.**

The Board discussed going on a tour of the Library during the first in-person Library Board meeting. Library Manager Daniel Laney indicated he would bring information on the Summer Reading Club for the May Library Board meeting.

#### **Discuss Library Board Announcements regarding special events, current activities, and local achievements.**

Discussed starting to have the board meetings in-person vs. Zoom, the re-opening of the library and the guidelines that will be followed, board members touring the Library, Summer reading club for both children and adults.

#### **Adjournment**

Rhia Johnson adjourned the meeting at 7:43 p.m.



### **Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	5. Receive a presentation on the 2021 Summer Reading Program.
Access	Public
Type	Discussion, Information

### **Public Content**

#### **BACKGROUND**

Each year, the Library hosts a Summer Reading Program with activities for children, teens, and adults. This year's Summer Reading Program theme is "Tails and Tales." The Summer Reading Program will run from Saturday, June 5 through Saturday, July 31, 2021.

#### **OVERVIEW**

Library Manager Daniel Laney will present information on the 2021 Summer Reading Program.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Receive and discuss the presentation on the 2021 Summer Reading Program.



### **Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	6. Receive and discuss the Library Manager's monthly report.
Access	Public
Type	Discussion, Reports

### **Public Content**

#### **BACKGROUND**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Discussion only.

[April 2021 Library Manager's Report.pdf \(96 KB\)](#)

[May 2021 Library Manager's Report.pdf \(92 KB\)](#)



Departmental Report		April 2021	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

### Collection

Number of Titles	*33,871		34,628	
Number of Items	*35,214		35,941	
Number of New Items	0	2,869	402	2,928
Number of Items Removed	1,620	5,602	407	2,979
Donated Items Added	2	177	15	106
Number of E-Books	*3,473		3,853	
Number of New E-Books	54	381	6	342

### Patrons

Number of Patrons	*8,899		9,618	
Number of New Patrons	68	606	74	394
Number of Patrons Removed	3	1,240	0	2

### Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	3,868	3,959	59,268	6,582	9,154	58,805
Adult Fiction	12	29	3,533	391	536	3,527
Adult Non-Fiction	8	26	2,832	177	310	2,343
Juvenile Fiction	20	35	22,331	1,829	3,193	19,143
YA materials	1	9	1,394	131	247	1,625
Interlibrary Loans	0	0	174	29	33	147
Juvenile Non-Fiction	5	12	3,337	332	658	3,890
DVDs & Blu-Ray	8	32	8,747	455	925	4,306
Audio CDs	1	3	220	8	19	90
Board Games, Card Games, & Puzzle	0	0	473	2	5	11
Hoopla	583	583	1,002	641	641	4,480
CloudLibrary (Sachse Patrons)	1,263	1,263	6,503	988	988	6,956
CloudLibrary (Other Patrons)	1,967	1,967	8,722	1,599	1,599	12,287

### Programs and Services

Number of Internet Sessions		2,156	75	614
Number of Programs		115	4	35
Program Attendance		5,926	283	1,073
Number of Virtual Programs	5	5	2	48
Virtual Program Attendance	189	189	76	2,877
3D Print Requests			24	212
ILL Incoming Requests	0	161	20	110
ILL Incoming Received	0	158	29	124
ILL Outgoing Requests	12	946	106	744
ILL Outgoing Shipped	0	484	71	465
Literacy Computer Uses		7,108	323	616
Curbside Pickup			38	38
Door Count		26,937	1,937	13,496

### Programs

### Participation

Kids Bird Craft Kits	6-28 Apr	41
Kids Bird Craft Post	6-Apr	40
Friends of the Library Books Sale	10-Apr	200
Virtual Dungeons & Dragons	22-Apr	4
Teen/Adult Seed Ball Craft Kits	20-28 Apr	38
Teen/Adult Seed Ball Craft Post	20-Apr	36
<b>Total</b>		<b>359</b>

\* Total as of May 2020

### Programs by Type

### Number

### Participation

Virtual Story Times & Programs	1	4
Activity Videos/Posts	2	76
In-Person Programs & Events	1	200
Take-Home Activities	2	79
<b>Total</b>		<b>359</b>





Departmental Report		May 2021	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

### Collection

Number of Titles	33,871		34,820	
Number of Items	35,214		36,149	
Number of New Items	37	2,906	267	3,195
Number of Items Removed	6,092	11,694	55	3,034
Donated Items Added	5	182	9	115
Number of E-Books	3,473		3,935	
Number of New E-Books	5	386	95	437

### Patrons

Number of Patrons	8,899		9,746	
Number of New Patrons	49	655	98	492
Number of Patrons Removed	1	1,241	2	4

### Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	5,728	6,097	65,365	8,013	10,659	69,464
Adult Fiction	149	177	3,710	393	625	4,152
Adult Non-Fiction	104	138	2,970	161	302	2,645
Juvenile Fiction	994	1,186	23,517	2,763	4,116	23,259
YA materials	49	61	1,455	174	230	1,855
Interlibrary Loans	0	0	174	36	38	185
Juvenile Non-Fiction	255	310	3,647	480	740	4,630
DVDs & Blu-Ray	211	258	9,005	493	1,076	5,382
Audio CDs	7	8	228	12	17	107
Board Games, Card Games, & Puzzle	0	0	473	67	81	92
Hoopla	545	545	1,547	749	749	5,229
CloudLibrary (Sachse Patrons)	1,379	1,379	7,882	1,102	1,102	8,058
CloudLibrary (Other Patrons)	2,035	2,035	10,757	1,583	1,583	13,870

### Programs and Services

Number of Internet Sessions		2,156	114	728
Number of Programs		115	11	46
Program Attendance		5,926	298	1,371
Number of Virtual Programs	11	16	3	51
Virtual Program Attendance	1,251	1,440	53	2,930
3D Print Requests			34	246
ILL Incoming Requests	0	161	38	148
ILL Incoming Received	0	158	36	160
ILL Outgoing Requests	12	958	91	835
ILL Outgoing Shipped	0	484	54	519
Literacy Computer Uses		7,108	680	1,296
Curbside Pickup			37	75
Door Count		26,937	2,357	15,853

### Programs

### Participation

Mother's Day Craft Kit	3-May	51
Mother's Day Craft Post	4-May	18
Wednesday Story Time	5-May	19
Thursday Story Time	6-May	18
Kite Craft Kit Display	5-6 May	11
Wednesday Story Time	12-May	28
Thursday Story Time	13-May	21
"Get Ready For Summer" Kit	18-May	40
"Get Ready for Summer" Post	18-May	30
Wednesday Story Time	19-May	36
Thursday Story Time	20-May	24
Wednesday Story Time	26-May	39
Thursday Story Time	27-May	11
Virtual Dungeons and Dragons	27-May	5
<b>Total</b>		<b>351</b>

### Programs by Type

### Number

### Participation

Story Times	8	196
In-person Programs and Events	0	0
Virtual Programs and Events	1	5
Craft/Activity Posts	2	48
Take-Home Activities	3	102
<b>Total</b>		<b>351</b>



### **Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	7. Request for future agenda items.
Access	Public
Type	Discussion, Information

### **Public Content**



**Agenda Item Details**

Meeting	Jun 14, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	8. Discuss Library Board announcements regarding special events, current activities, and local achievements.
Access	Public
Type	Discussion, Information

**Public Content**