



**Monday, September 14, 2020  
Library Board Meeting**

**This meeting will begin at 7:00 p.m.**

**MEETING HELD AS A TELEPHONE CONFERENCE CALL**

**Because of the Dallas County, Collin County and City of Sachse disaster declarations we are practicing social distancing in order to prevent the spread of COVID-19.**

**We encourage members of the public to listen to the telephone conference meeting.**

**If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to [dlaney@cityofsachse.com](mailto:dlaney@cityofsachse.com).**

**INSTRUCTIONS FOR ACCESSING THE TELEPHONE CONFERENCE CALL:**

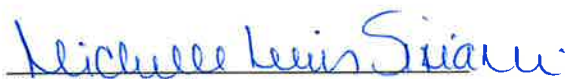
**Dial this Phone Number: US: 1-346-248-7799  
Enter Meeting ID: 913 6429 5626  
Meeting Link: <https://zoom.us/j/91364295626>**

**A. Regular Meeting**

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1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, September 14, 2020 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the August 10, 2020 meeting minutes.
4. Receive and discuss the Library Manager's report.
5. Request for future agenda items.
6. Discuss Library Board announcements regarding special events, current activities, and local achievements.
7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

  
Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at [lrose@cityofsachse.com](mailto:lrose@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



### Agenda Item Details

Meeting	Sep 14, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the August 10, 2020 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the August 10, 2020 Library Board meeting.
Minutes	View Minutes for Aug 10, 2020 - Library Board Meeting

### Public Content

#### **BACKGROUND**

Minutes from the August 10, 2020 Library Board meeting.

#### **OVERVIEW**

Minutes from the August 10, 2020 Library Board meeting.

#### **POLICY CONSIDERATIONS**

There are no policy considerations with this item.

#### **RECOMMENDATION**

Approve the minutes of the August 10, 2020 Library Board meeting.

[Library Board Meeting Minutes - August 10, 2020.pdf \(202 KB\)](#)

## **Library Board Meeting (Monday, August 10, 2020)**

### **Members Present**

Jarvis Chambers  
Rhia Johnson  
Marion Simpson  
Jason Thompson  
Linda Williams  
Cindy Gaspar

**Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 10, 2020 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:**

Jarvis Chambers called the meeting to order at 7:15 PM.

### **Invocation and Pledges of Allegiance to the U.S. and Texas Flags.**

Jarvis Chambers led the invocation and the Pledges of Allegiance to the U.S. flag and Texas flag.

### **Consider approval of the July 13, 2020 meeting minutes.**

The minutes were approved unanimously on a motion by Jarvis Chambers, seconded by Jason Thompson.

### **Receive and discuss the Library Manager's monthly report.**

The board received and discussed the library manager's report.

### **Receive a report on the Library's 2020 Summer Reading Challenge.**

The board received the report on the Library's 2020 Summer Reading Challenge.

### **Request for future agenda items.**

No future agenda items were requested.

### **Discuss Library Board Announcements regarding special events, current activities, and local achievements.**

No announcements were discussed.

### **Adjournment**

Jarvis Chambers adjourned the meeting at 7:45 PM



### **Agenda Item Details**

Meeting	Sep 14, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's report.
Access	Public
Type	Discussion, Reports

### **Public Content**

#### **BACKGROUND**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

#### **OVERVIEW**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Discussion only.

August 2020 Library Manager's Report.pdf (103 KB)



Departmental Report		August 2020	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

**Collection**

Number of Titles	42,975		34,128	
Number of Items	44,369		35,441	
Number of New Items	348	4,696	359	4,128
Number of Items Removed	90	2,836	103	12,904
Donated Items Added	101	530	13	217
Number of E-Books	3,206		3,634	
Number of New E-Books	1	409	107	512

**Patrons**

Number of Patrons	9,338		9,148	
Number of New Patrons	99	1,673	96	892
Number of Patrons Removed	0	3,161	2	1,246

**Circulation**

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	8,972	11,804	127,489	7,699	9,512	96,206
Adult Fiction	626	798	7,758	436	634	5,744
Adult Non-Fiction	330	474	5,401	198	332	4,100
Juvenile Fiction	3,673	5,492	57,730	2,431	3,383	34,787
YA materials	235	324	3,365	146	218	2,237
Interlibrary Loans	51	54	473	15	17	196
Juvenile Non-Fiction	577	768	8,609	407	584	5,562
DVDs & Blu-Ray	1,468	1,870	22,211	526	799	11,687
Audio CDs	46	58	575	14	19	276
Board Games, Card Games, & Puzzle				0	0	475
Hoopla				534	534	3,204
CloudLibrary (Sachse Patrons)	889	889	9,266	1,161	1,161	11,534
CloudLibrary (Other Patrons)	1,077	1,077	12,101	1,831	1,831	16,404

**Programs and Services**

Number of Internet Sessions	467	5,360	131	2,463
Number of Programs	13	211	1	120
Program Attendance	405	12,371	7	6,026
Number of Virtual Programs			10	77
Virtual Program Attendance			1,557	14,740
Number of Volunteer Hours	118	1,374	0	866
3D Print Requests	3	86	30	178
ILL Incoming Requests	32	400	15	188
ILL Incoming Received	50	449	15	184
ILL Outgoing Requests	182	1,744	87	1,156
ILL Outgoing Shipped	110	984	55	607
Literacy Computer Uses	1,395	16,791	0	No data*
Curbside Pickup / Home Delivery			91	505
Door Count	5,958	62,014	2,145	33,697

**Programs**

**Participation**

Virtual Infant Story Time	2-Aug	91
Round the Clock	4-Aug	116
Virtual Story Time	6-Aug	71
Virtual Infant Story Time	9-Aug	63
Virtual Story Time	13-Aug	106
Story Time Announcement	18-Aug	111
Virtual Story Time	20-Aug	335
Straw Rocket Craft Post	26-Aug	228
Virtual Story Time	27-Aug	174
Bug Craft Post	28-Aug	262
Take-Home Bug Craft Kit	Aug 28-29	7
<b>Total</b>		<b>1,564</b>

\* Literacy Computers are in storage

**Programs by Type**

**Number**

**Participation**

Virtual Story Times	4	686
Virtual Infant Story Times	2	154
Craft Videos/Posts	2	490
"Teaser" Videos	2	227
Take-Home Crafts	1	7
<b>Total</b>		<b>1,564</b>