



**Monday, February 10, 2020
Library Board Meeting**

**Library Meeting Room
3815 Sachse Road, Building C
7:00 p.m.**

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, February 10, 2020 at 7:00 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the January 13, 2020 meeting minutes.
4. Receive and discuss the Library Manager's monthly report.
5. Receive a report from Senior Librarian Amy Priour regarding her job duties and responsibilities.
6. Request for future agenda items.
7. Discuss Library Board announcements regarding special events, current activities, and local achievements.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Feb 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the January 13, 2020 meeting minutes.
Access	Public
Type	Action, Minutes
Minutes	View Minutes for Jan 13, 2020 - Library Board Meeting

Public Content**BACKGROUND**

Minutes from the January 13, 2020 Library Board meeting.

OVERVIEW

Minutes from the January 13, 2020 Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the January 13, 2020 Library Board meeting.

Library Board Meeting (Monday, January 13, 2020)**Members Present**

Jarvis Chambers
Rhia Johnson
Jason Thompson

Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, January 13, 2020 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

Jarvis Chambers called the meeting to order at 7:08 PM.

Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Jarvis Chambers led the invocation and the Pledges of Allegiance to the U.S. and Texas flags.

Consider approving the minutes of the September 9, 2019 Library Board Meeting.

On the motion of Rhia Johnson, seconded by Jarvis Chambers, the Board voted unanimously to approve the minutes of the September 9, 2019 meeting.

Discuss and consider election of officers.

The board considered nominations for the offices of Chairperson, Vice-Chairperson, and Secretary. On the motion of Jason Thompson, seconded by Rhia Johnson, the Board voted unanimously to elect Jarvis Chambers to the office of Chairperson, Rhia Johnson to the office of Vice-Chairperson, and Kyle Graves to the office of Secretary.

Receive and discuss the Library Manager's monthly report(s).

The Board received and discussed the library manager's monthly reports.

Receive and discuss a statistical summary of Library services for FY 2019.

The Board received and discussed a summary of Library services for FY 2019, presented by Library Manager Daniel Laney.

Request for future agenda items.

No future agenda items were requested.

Discuss Library Board Announcements regarding special events, current activities, and local achievements.

No announcements were discussed.

Adjournment

The meeting was adjourned at 7:50 P.M.

**Agenda Item Details**

Meeting	Feb 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's monthly report.
Access	Public
Type	Discussion, Reports

Public Content**BACKGROUND**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

OVERVIEW

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

January 2020 Library Manager's Report.pdf (128 KB)



Departmental Report		January 2020	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,197		42,575	
Number of Items	43,454		44,422	
Number of New Items	347	2,035	442	2,399
Number of Items Removed	54	1,306	1,381	2,143
Donated Items Added	15	212	33	159
Number of E-Books	3,000		3,323	
Number of New E-Books	43	220	52	171

Patrons

Number of Patrons	11,530		9,840	
Number of New Patrons	81	359	99	361
Number of Patrons Removed	0	2	0	1

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	8,947	10,770	43,832	8,777	10,464	39,200
Adult Fiction	538	676	2,463	558	670	2,525
Adult Non-Fiction	312	462	2,064	392	571	2,079
Juvenile Fiction	3,612	4,514	20,108	3,418	4,285	16,461
YA materials	199	268	905	207	274	985
Interlibrary Loans	35	37	148	32	34	137
Juvenile Non-Fiction	508	637	2,508	499	614	2,266
DVDs & Blu-Ray	1,637	2,060	8,275	1,322	1,639	6,661
Audio CDs	37	47	185	29	42	160
Board Games, Card Games, & Puzzles				79	94	338
Hoopla				2	2	2
CloudLibrary (Sachse Patrons)	814	814	2,952	967	967	3,478
CloudLibrary (Other Patrons)	1,255	1,255	4,224	1,272	1,272	4,108

Programs and Services

Number of Internet Sessions	541	2,132	466	1,678
Number of Programs	20	67	22	74
Program Attendance	707	4,942	502	4,457
Number of Volunteer Hours	132	390	142	645
3D Print Requests	4	20	7	17
ILL Incoming Requests	49	116	35	135
ILL Incoming Received	39	144	31	127
ILL Outgoing Requests	170	584	192	678
ILL Outgoing Shipped	100	334	111	374
Literacy Computer Uses	1,398	5,337	1,329	5,237
Door Count	4,581	20,799	4,421	18,642

Programs	Date	Attendance
Tummy Time & Rhyme	8-Jan	10
Preschool Read & Play	8-Jan	30
Toddler Tales	9-Jan	52
US Census Job Table	10-Jan	5
Ask a Lawyer	11-Jan	18
Family Game Night	14-Jan	20
Greta the Reading Therapy Dog	14-Jan	4
Tummy Time & Rhyme	15-Jan	10
Preschool Read & Play	15-Jan	36
Sachse-Wylie Authors Group	15-Jan	9
Toddler Tales	16-Jan	35
3D Design Workshop	16-Jan	5
Tummy Time & Rhyme	22-Jan	12
Preschool Read & Play	22-Jan	28
Toddler Tales	23-Jan	41
Sachse Gaming Adventures	25-Jan	5
Greta the Reading Therapy Dog	28-Jan	2
Tummy Time & Rhyme	29-Jan	15
Preschool Read & Play	29-Jan	34
Toddler Tales	30-Jan	28
TEEN QUEST	30-Jan	0
January Guessing Game	1-31 Jan	103
Total		502

Programs by Type	Number	Attendance
Story Times	12	331
Childrens Programs	2	6
Teen Programs	2	5
Adult Programs	4	37
Family Programs	2	123
Total		502

**Agenda Item Details**

Meeting	Feb 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	5. Receive a report from Senior Librarian Amy Priour regarding her job duties and responsibilities.
Access	Public
Type	Reports

Public Content**BACKGROUND**

Amy Priour, the Library's new Senior Librarian, started work at the Sachse Public Library in November 2019. In her role as Senior Librarian, Amy is responsible for overseeing the Library's programming for children, teens, and adults. In addition, she is responsible for overseeing Library operations in the absence of the Library Manager.

OVERVIEW

Amy Priour will give a report about her duties as Senior Librarian, as well as her background and experience.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive the report from Senior Librarian Amy Priour.