



**Thursday, November 14, 2019
Parks and Recreation Board Meeting**

**First Floor Conference Room - City Hall
3815 Sachse Road, Building B
6:30 p.m.**

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, November 14, 2019 at 6:30 p.m. in the first floor conference room at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the October 10, 2019 Park and Recreation Board meeting minutes.
4. Introduction of new Park Board member(s).
5. Receive an update on the Salmon Park restroom remodel project.
6. Receive staff updates regarding current activities, special events, and personnel.
7. Request for future agenda items.
8. Set upcoming Parks and Recreation Board meeting date.
9. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

A handwritten signature in black ink that reads "Michelle Lewis Sirianni".

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

Parks and Recreation Board Meeting (Thursday, October 10, 2019)

Council Chambers
3815 Sachse Rd., Building B
6:30 PM

Members present

Cyndi Mitchell, Diana Smith, Jermaine McDaniel, George Kemper, Terry Bennett, Lindsay Buhler

Members absent

Nieves Marquez

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, October 10, 2019 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

The meeting was called to order at 6:30 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The invocation was given by Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Cyndi Mitchell.

3. Consider approval of the September 12, 2019 meeting minutes.

A motion was made by Diana Smith and seconded by Lindsay Buhler. The motion passed with Cyndi Mitchell abstaining from the vote.

4. Discuss the policies and procedures for the Michael J. Felix Community Center and the facility rental policies for the Community Center and Senior Center.

Mr. Whitworth reported that staff presented the policies and procedures at the October 7, City Council meeting. Ms. Wiseman gave a brief presentation going over the policies and procedures and facility rental policies for the community center. This presentation included a few minor changes from the previous park board and city council meeting. Jermaine McDaniel asked if the veteran's rate was for the family or for the individual. Ms. Wiseman stated that the original discussion just encompassed the individual veteran receiving the free membership and not the family. After discussion the board would like to have the free membership for the veteran's family and not just the individual. A motion was made by Jermaine McDaniel and seconded by Cyndi Mitchell to make a recommendation to the City Council to accept the policies and procedures for the Michael J. Felix Community Center and the facility rental policies for the Community Center and Senior Center with the change to include the immediate family of veterans receive free membership. The motion passed unanimously.

5. Discuss and consider potential park amenities for the parkland to be donated on Ranch Road by PMB Acquisitions, LLC.

Mr. Whitworth presented to the board estimates on different amenities that have been discussed for the park. Amenities included a splash pad, prefab versus constructed restrooms, playground, shelter, walking trail, irrigation, water fountains, lighting, benches, and other amenities. He pointed out that these numbers do not include if we have it professionally designed nor does it include site grading or landscaping. Preliminary estimates to develop this park are \$1,375,000-\$1,782,000.

6. Discuss and make a recommendation on the Arbor Day Jubilee: Team Up & Clean Up date.

A motion was made by Cyndi Mitchell and seconded by Lindsay Buhler to make a recommendation to have the Arbor Day Jubilee: Team Up & Cleanup date on April 18, 2020. The motion passed unanimously.

7. Discuss the Christmas Extravaganza on December 4, 2019.

Mr. Whitworth reported that there are plans to have snow at the event and that staff will begin planning meetings after the Pumpkin Prowl event.

8. Receive staff updates regarding current activities, special events, and personnel.

The Pumpkin Prowl is the next event. The High School drama club will be back for the haunted hayride. There will also be a pet costume contest. There will be games, bounce houses, and a movie. Mr. Whitworth reported that Michael Hughes will begin working for the Fire Department on Monday. City Council approved the Salmon Park restroom remodel and the furnishings, AV and security cameras for the Community Center. City Council also approved to name the building the Michael J. Felix Community Center.

9. Request for future agenda items.

Requests were made to discuss park projects update (restroom), and naming of the park on Ranch Road. Mr. Whitworth stated that this should probably be done after the parkland is officially dedicated and then discussions could be had on the naming of the park.

10. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for November 14, 2019 at 6:30 PM.

11. Adjournment.

A motion to adjourn was made by Terry Bennett and seconded by Jermaine McDaniel at 7:35 PM.

ATTEST:

APPROVED:

Diana Smith, Secretary

Cyndi Mitchell, Chair