



**Thursday, October 11, 2018
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 p.m.**

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, October 11, 2018 at 7:00 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Receive training on the BoardDocs meeting and voting software.
4. Consider approval of the September 13, 2018 Parks and Recreation meeting minutes.
5. Discuss and consider changing the Parks and Recreation Board regular meeting time.
6. Receive staff updates regarding current activities, special events, and personnel.
7. Set upcoming Parks and Recreation Board meeting date.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Oct 11, 2018 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	3. Receive training on the BoardDocs meeting and voting software.
Access	Public
Type	Discussion, Information

Public Content

The City has recently began using new agenda management software. The City Council has been using this for the last several meetings. The City will now begin using it for all Boards/Commissions as well. The software allows the members to access their agendas, as well as includes a voting component that the Board will be using during the meeting.

**Agenda Item Details**

Meeting	Oct 11, 2018 - Parks and Recreation Board Meeting
Category	A. Regular Meeting
Subject	4. Consider approval of the September 13, 2018 Parks and Recreation meeting minutes.
Access	Public
Type	Action, Discussion
Recommended Action	Motion to approve the September 13, 2018 Parks and Recreation meeting minutes.

Public Content

[Minutes 9-13-18.pdf \(374 KB\)](#)

**Parks and Recreation Board
Minutes
Thursday, September 13, 2018
6:00 PM
City Hall –Council Chambers**

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, September 13, 2018, at 6:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6: Chairman Cyndi Mitchell, Vice Chair Terry Bennett, Board Member Diana Smith, Board Member Butch Kemper, Board Member Jermaine McDaniel, and Board Member Lindsay Buhler

Absent 1: Board Member Nieves Marquez Jr.

Also present: City Council Liaison Brett Franks, Youth Advisor Chase Franks, Parks & Recreation Director Lance Whitworth and Recreation Manager Cynthia Wiseman.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The meeting was called to order by Chairman Cyndi Mitchell at 6 PM. The invocation was led by Terry Bennett and pledge to the U.S. and Texas Flag was led by Cyndi Mitchell.

2. Consider approval of the August 9, 2018, Park and Recreation meeting minutes.

A motion was made by Terry Bennett and seconded by Butch Kemper to approve the minutes as written. Motion passed unanimously.

3. Discuss and make a recommendation on the Arbor Day Jubilee: Team Up & Clean Up date.

Ms. Wiseman asked the board to approve April 6, 2019, as the Arbor Day Jubilee date. The board members agreed on that date.

4. Take a tour of the Sachse Parks & Recreation facilities.

The board dismissed at 6:05 PM to take a tour of the parks. Board members took a tour of the following parks: Salmon and Sachse on the Creek Park, Joe and Patricia Stone Park, Creek Crossing Park, Muddy Creek Preserve, Heritage Park, Dave Sanford and Cedar Creek Estates Park, Firefighters Park, Cornwall Lane Park, and Bunker Hill Park. The board returned to City Hall and reconvened the meeting at 7:31 PM.

5. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth let the board know that we are conducting interviews for the Park Maintenance Technician position and October 20 will be the Pumpkin Prowl.

6. Request for future agenda items.

A request was made to discuss changing the time of the Parks & Recreation board meeting.

7. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for October 11, 2018, at 7:00 PM.

8. Adjournment.

A motion to adjourn was made by Terry Bennett and seconded by Jermaine McDaniel at 7:35 PM.

ATTEST:

APPROVED:

Diana Smith, Secretary

Cyndi Mitchell, Chairman