

**Parks and Recreation Board  
Minutes  
Thursday, July 13, 2017  
7:00 PM  
City Hall – Council Chambers**

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, July 13, 2017, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5: Chairman Cyndi Mitchell, Board Member Terry Bennett, Board Member Diana Smith, Board Member Jermaine McDaniel, Board Member Lindsay Buhler, and Board Member Nieves Marquez Jr.

Also present: Youth Advisor Gloria Okereke, Parks & Recreation Director Lance Whitworth and Recreation Supervisor Cynthia Wiseman.

**1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.**

The meeting was called to order by Cyndi Mitchell at 7 PM. The invocation was led by Lance Whitworth and pledge to the U.S. Flag was led by Cyndi Mitchell.

**2. Consider approval of the minutes of the June 8, 2017 Parks and Recreation Board meeting.**

A motion was made by Terry Bennett and seconded by Lindsay Buhler to approve the minutes as written. Motion passed unanimously.

**3. Discuss and receive an update from the Friends of Sachse Parks and Recreation.**

Mike Kellam updated the board on the charity raffle and \$906 was raised. The group is still working on building a dog park in the City of Garland. Mr. Kellam suggested removing the Friends group from the Park Board agenda.

**4. Discuss and receive update on the Memorandum of Understanding (MOU) with the Friends of Sachse Parks & Recreation.**

Mr. Whitworth reported that at the June 19 City Council meeting it was approved to terminate the MOU between the City and the Friends of Sachse Parks & Recreation. A certified letter was sent out on July 7 to the board of directors notifying them of the termination of the MOU.

**5. Discuss and receive update on the Capital Improvement Project (CIP) list.**

Mr. Whitworth reported on the Capital Improvement Project list. The expansion projects include: Sachse Community Center, Splash Pad, and Heritage Park Expansion Project. Rehabilitation projects include: Heritage Park Playground, and other playground projects. Trail projects include: Sachse Highline Trail, 5<sup>th</sup> Street Trail, and Williford Road Trail. Mr. Whitworth reported on some outdoor

workout equipment that could go along the trail at Heritage Park. This would be included under the Heritage Park Expansion Project. Prices range from \$1,500 for a single piece of equipment to \$21,000 for an entire set of equipment. This will be discussed further during discussions on expansion at Heritage.

**6. Discuss the July 3 Red, White, and Blue Blast.**

Ms. Wiseman reported that the event was very successful and thanked the Park Board for all of their assistance with the parade and games. Staff has had the post meeting and exit traffic is on the list of things to look at next year. Attendance at the event was by far the largest we've had to date. The board would like to look at ideas for next year to increase attendance in the parade.

**7. Receive staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth reported that we hired a new maintenance tech in the department (Kyle Murray).

**8. Request for future agenda items.**

Discuss the Parade/Red, White, and Blue Blast.

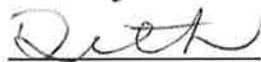
**9. Set upcoming Parks and Recreation Board meeting date.**

The next meeting was set for Thursday, August 10, at 7 PM.

**10. Adjournment.**

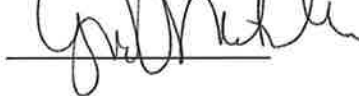
A motion to adjourn was made by Terry Bennett and seconded by Jermaine McDaniel at 7:58 PM.

ATTEST:



Diana Smith, Secretary

APPROVED:



Cyndi Mitchell, Chairman