

# Social Software Guidelines

## Purpose

Social Software is defined as any web application, site or account created and maintained by Sachse Public Library which facilitates an environment for library staff and library users to share opinions and information about library related subjects or issues. The Sachse Library recognizes and respects differences in opinion.

## Policy

Comments, posts and messages are welcome and may be reviewed before publishing. The following may be removed before publishing:

- Obscene or racist content
- Personal attacks, insults, or threatening language
- Potentially libelous statements
- Plagiarized material
- Private, personal information published without consent
- Comments totally unrelated to the content of the forum
- Hyperlinks to material that is not directly related to the discussion
- Commercial promotions or spam
- Organized political activity

Sachse Library reserves the right to monitor content before it is posted on all of its social software web sites and accounts, and to modify or remove any messages or postings that it deems, in its sole discretion, to be abusive, defamatory, in violation of copyright, trademark right or other intellectual property right of any third party, or otherwise inappropriate for the service. Sachse Public Library also reserves the right to edit or modify any submissions in response to requests for feedback or other commentary. Notwithstanding the foregoing, Sachse Public Library is not obligated to take any such actions, and will not be responsible or liable for content posted by any subscriber in any forum, message board, or other area within the service

If any user does not agree to these terms, he or she is not to use the service, as violation of the terms can lead to legal liability.

Adapted with permission from the Newton Free Library.  
([http://www.newtonfreelibrary.net/Services/blog\\_policy.htm](http://www.newtonfreelibrary.net/Services/blog_policy.htm)).

Adopted by the Sachse Library Board 09/08/2008