

# POLICE OFFICER SELECTION PROCESS

## **Employment Application**

Candidates who are interested in becoming a Police Officer with the City of Sachse should submit an employment application to City Hall located at 5560 Hwy. 78, Sachse, TX 75048. Applications can be downloaded from our website [www.cityofsachse.com](http://www.cityofsachse.com) and faxed (469-429-4795), mailed or delivered in person. Applications will be reviewed for minimum qualifications. A member of the Police Department will meet with candidates who meet the minimum qualifications and will give those candidates an opportunity to take a computerized exam.

## **Minimum Requirements**

- High School Diploma
- Valid Texas Drivers License
- TCLOESE Certification Prior to offer of conditional employment
- Honorable Discharge if served in the Military

## **Automatic Disqualifiers for Consideration of Police Officer**

- Presently under indictment or charges for any criminal offense other than a Class C misdemeanor traffic violation
- *Any conviction for any Class C misdemeanor criminal offense other than traffic violations presented within the last 12 months*
- Any conviction for any misdemeanor criminal offense other than Class C misdemeanor presented within the last 2 years.
- *Any driver's license suspension within the last 2 years*
- *Conviction for 3 or more moving traffic violations within the last 12 months*
- *Conviction for 6 or more moving traffic violations within the last 24 months*
- *You must be a U.S. citizen*
- *Presently on probation for any offense above Class C misdemeanor*
- *Conviction for Class B misdemeanor within last 60 months*
- *Conviction at any time for Class A misdemeanor*
- *Conviction at any time for felony offense*
- *Less than honorable discharge from military service*

## **General Knowledge Exam**

The exam may be administered by appointment or at the time an employment application is submitted.

The test is general knowledge. There are no study guides available.

Applicants will know on the day of the test if they passed.

If the applicant passes the exam, but fails the oral board interview, he/she will not be eligible to re-test for six months from the test date.

## **Physical Agility Test**

If you pass the exam, you will be notified of the date and location of the Physical Agility test. Applicants should arrive for the physical agility test in comfortable exercise clothing.

The Physical Agility Test is based upon a combined scoring chart and is a Pass or Fail test. Each individual applicant must meet the following criteria;

300 Meter Run:	70 Seconds Maximum	/	5 Minute rest
1 Minute Sit-Ups:	28 Minimum	/	5 Minute rest
1 Minute Push-ups:	24 Minimum	/	5 Minute rest and Stretch

Applicants will obtain a pass/fail status immediately following the Physical Agility Test.

## **Oral Board Interview**

Oral Board Interviews will be conducted based on the pass/fail status of the exam score and Physical Agility test

## **Background Investigation**

Applicants who successfully complete the exam, Physical Agility Test and Oral Board Interview will be given a personal history statement to complete.

The personal history statement must be turned in no later than the due date and must include copies/originals of all requested documents.

A thorough background investigation will be conducted, which will include driving record, criminal history, and employment history.

## **Chief Interview**

The Police Chief may interview applicants who pass the Oral Board Interview and Background Investigation.

## **Conditional Offer**

Applicants who successfully complete the Chief Interview may be given a conditional offer of employment, contingent upon successful completion of psychological examination, physical and drug test.