

Public Service Opportunities

Information about Boards, Commissions and Committees

Citizens play an important role in the activities of city government. While the city has many dedicated employees, it still depends upon the resource of its citizen advisors on volunteer boards, commissions and committees as well as subject matter task forces to exercise its home rule responsibilities.

Boards, Commissions and Committees

Board/Commission	Members	Meets	Time	Location
Planning & Zoning Commission	7	2 nd & 4 th Mondays	7:00 p.m.	City Hall
Parks & Recreation Commission	6	3 rd Thursday	12:00 noon	City Hall
Board of Adjustments	5 (+4 alt.)	As Called - 3 rd Thursday	7:30 p.m.	City Hall
Library Board	6	2 nd Monday	7:30 p.m.	Library
Animal Shelter Board	7	Quarterly - 4 th Thursday	7:00 p.m.	Animal Shelter
Economic Development Corp. Board	7	2 nd Wednesday	7:00 p.m.	City Hall

Brief Descriptions of Duties

Planning & Zoning Commission - Reviews development proposals, rezoning cases, subdivision plats, replats and site plans; updates and revises land use assumptions.

Parks & Recreation Commission – Advises on acquisitions, maintenance, operation and use of parks, playgrounds and open spaces.

Board of Adjustments – Hears variances to the City Zoning Ordinance and appeals of administrative decisions.

Library Board – Advises the City Council on the development and improvement of library services.

Animal Shelter Advisory Committee – Advises the City Council on issues regarding the Animal Shelter, shelter services and potential programs.

Economic Development Corporation Board – Makes recommendations to the City Council regarding business opportunities within the City.

Liaison to the American Red Cross – Serves as community contact between the City and the American Red Cross during times of disaster.

Qualifications for Appointment

The Sachse Home Rule Charter establishes certain qualifications that must be met by all members of City boards, commissions and committees. An applicant or member of a City board or commission must be a resident of Sachse.

Selection Process

Anyone wishing to serve, including current members, must submit an application during the month of September.

Appointments will be made by the City Council in November for two-year terms. Terms are staggered whereby one-half of the membership is appointed each year. Regular meeting attendance is necessary for individual input and proper functioning of the board.

All applicants will be notified of appointment by mail. Applicants who were not appointed will be reconsidered as vacancies occur. Applications will be maintained on file for one year.