



# Development Services Department

## CERTIFICATE OF OCCUPANCY APPLICATION

CITY OF SACHSE

<http://www.cityofsachse.com>

CERTIFICATE NO. \_\_\_\_\_

APPLICATION DATE \_\_\_\_\_

TEMPORARY CERTIFICATE NO. \_\_\_\_\_

<b>STREET ADDRESS</b>	
<b>NAME OF BUSINESS</b>	
<b>NAME OF OCCUPANT OR BUSINESS</b>	<b>PHONE</b>
<b>MAILING ADDRESS</b>	
<b>CITY, STATE, ZIP</b>	
<b>NAME OF BUILDING OWNER</b>	<b>PHONE</b>

TOTAL OCCUPIED AREA: \_\_\_\_\_ SQUARE FEET      FIRE SPRINKLERED?     YES     NO  
CHECK THE FOLLOWING:     NEW CONSTRUCTION       REMODELING       PREVIOUSLY REMODELED

### BUILDING OR LEASE SPACE WILL BE USED FOR THE FOLLOWING PURPOSES (BE SPECIFIC):

#### DOES YOUR OCCUPANCY INVOLVE:

PLEASE CHECK ALL APPROPRIATE USES:

- |  |   |
|--|---|
| ALCOHOLIC BEVERAGES                                  | POISONOUS OR HAZARDOUS CHEMICAL / ACIDS   |
| ASSISTED MEDICAL CARE OFFICE (PATIENTS; MORE THAN 5) | RECLAIMING WASTE MATERIALS  |
| COIN-OPERATED GAMES: HOW MANY? _____                 | SEMI CONDUCTOR  |
| COMPRESSED GASES (LPG, ETC.)                         | SPRAY PAINTING  |
| DAY CARE   | WELDING OR OPEN FLAME   |
| EXPLOSIVES / AMMUNITION / FIREWORKS                  | WOODWORKING / DUST PRODUCING EQUIPMENT  |
| FLAMMABLE LIQUIDS OR GASES (30 GALLONS OR MORE ONLY) | OTHER HAZARDS (SPECIFY) _____   |
| FOOD AND/OR BEVERAGE PROCESSING, STORAGE OR SALES    | _____   |
| OUTDOOR STORAGE OR DISPLAY                           | STORAGE 12 FEET IN HEIGHT (INSIDE BUILDING)                                     |
| OUTDOOR VEHICLE SERVICE / GARAGE VEHICLE REPAIR      | NUMBER OF SQUARE FEET OF STORAGE OVER 15 FEET IN HEIGHT (INSIDE BUILDING) _____ |

EXISTING SACHSE COMPANY?     YES     NO    NEW START-UP COMPANY?     YES     NO    RELOCATING?     YES     NO  
IF RELOCATING, WHERE FROM? \_\_\_\_\_  
NUMBER OF EMPLOYEES \_\_\_\_\_

**NOTICE TO APPLICANT:** ANY CERTIFICATE OF OCCUPANCY ISSUED ON THE BASIS OF INCORRECT INFORMATION SUPPLIED ON THIS APPLICATION MAY BE REVOKED, SIGNATURE OF OCCUPANT OR OCCUPANT'S AGENT CONSTITUTES APPROVAL FOR CITY EMPLOYEES AND CITY AGENTS TO ENTER THE PROPERTY FOR NECESSARY INSPECTIONS.

<b>CONTACT PERSON (PRINT)</b> _____	<b>PHONE</b> _____
<b>DRIVER'S LICENSE NO.</b> _____	<b>DATE OF BIRTH</b> _____
_____	<b>EXPIRATION DATE</b> _____
<b>SIGNATURE OF OCCUPANT OR OCCUPANT'S AGENT</b>	<b>DATE</b>

#### OFFICE USE ONLY

CHANGE IN OCCUPANCY? <input type="checkbox"/> YES <input type="checkbox"/> NO	PREVIOUS USE OF BUILDING _____	OFFICE PARK DISTRICT _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
BUILDING PERMIT NO. _____	ZONING _____	OCCUPANCY _____	CONSTRUCTION TYPE _____
INSPECTED BY:			OCCUPANT LOAD _____
BUILDING INSPECTION _____	DATE _____	E.H.S. _____	DATE _____
FIRE DEPARTMENT _____	DATE _____	HEALTH _____	DATE _____
ACCEPTED BY _____	DATE _____	ISSUED BY _____	DATE _____
COMMENTS _____			CASH _____
			CHECK _____