



Development Services Department

RESIDENTIAL BUILDING PERMIT PROCEDURES

For

FOUNDATION REPAIR

The following are the procedures and instructions for obtaining foundation repair permits within residential zoned districts. For permit information, please contact the Development Services Department at 469.429.4781 and located at 3815-B Sachse Road, Sachse, Texas 75048. Fees are due at the time the permit is picked up and shall be payable to the City of Sachse. This is information generally required for permitting and should not be considered an all-inclusive list. If you have specific inspection questions during the construction process, you may contact one of our building inspectors at 469.429.4781. The inspectors are generally available Monday-Friday from 7:30-8:30 a.m. and from 3:30-4:30 p.m. All plans submitted for permitting shall be drawn to an approved scale or dimensioned if approved by Building Official.

FOUNDATION REPAIR

1. Complete the City of Sachse, Texas building permit application.
2. Provide two (2) sets plans and include the following:
 - a. Pier layout plan stamped and signed by a State of Texas Licensed Engineer.
 - b. Engineer's letter stamped and signed by a State of Texas Licensed Engineer.
 - c. Pier specifications stamped and signed by a State of Texas Licensed Engineer.
3. All Contractors and Subcontractors (General Construction, Electrical, Plumbing, HVAC, Irrigation, HERS Provider, etc.) shall register or validate permits in person at our office before any inspections will be conducted.
4. Permit fee is based on the City of Sachse Master Fee Schedule.
5. All work and materials shall be in compliance with the City's current adopted building codes: International Residential Code (IRC), the adopted code amendments, and the City of Sachse Code of Ordinances.

REQUIRED INSPECTIONS

1. The Engineer of Record shall inspect foundation repairs and provide the City with a copy of the Engineer's report.
2. Foundation Repair Final