



**Monday, August 10, 2020
Library Board Meeting**

This meeting will begin at 7:00 p.m.

MEETING HELD AS A TELEPHONE CONFERENCE CALL

Because of the Dallas County, Collin County and City of Sachse disaster declarations we are practicing social distancing in order to prevent the spread of COVID-19.

We encourage members of the public to listen to the telephone conference meeting.

If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to dlaney@cityofsachse.com.

INSTRUCTIONS FOR ACCESSING THE TELEPHONE CONFERENCE CALL:

**Dial this Phone Number: US: 1-346 248 7799
Enter Meeting ID: 985 6227 0012
Meeting Link: <https://zoom.us/j/98562270012>**

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 10, 2020 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the July 13, 2020 meeting minutes.
4. Receive and discuss the Library Manager's report.
5. Receive a report on the Library's 2020 Summer Reading Challenge.
6. Request for future agenda items.
7. Discuss Library Board announcements regarding special events, current activities, and local achievements.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Aug 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the July 13, 2020 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the July 13, 2020 Library Board meeting.

Public Content**BACKGROUND**

Minutes from the July 13, 2020 Library Board meeting.

OVERVIEW

Minutes from the July 13, 2020 Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations with this item.

RECOMMENDATION

Approve the minutes of the July 13, 2020 Library Board meeting.

Library Board Meeting Minutes - July 13, 2020.pdf (200 KB)

Library Board Meeting (Monday, July 13, 2020)

Members Present

Jarvis Chambers
Rhia Johnson
Jason Thompson
Michelle Howarth

Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, July 13, 2020 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

Jarvis Chambers called the meeting to order at 7:23 PM.

Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Jarvis Chambers led the invocation and the Pledges of Allegiance to the U.S. flag, and Library Manager Daniel Laney led the pledge to the Texas flag.

Consider approval of the June 8, 2020 meeting minutes.

The minutes were approved unanimously on a motion by Jarvis Chambers, seconded by Jason Thompson.

Receive and discuss the Library Manager's monthly report.

The board received and discussed the library manager's report.

Request for future agenda items.

No future agenda items were requested.

Discuss Library Board Announcements regarding special events, current activities, and local achievements.

No announcements were discussed.

Adjournment

Jarvis Chambers adjourned the meeting at 7:39 PM

**Agenda Item Details**

Meeting	Aug 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's report.
Access	Public
Type	Discussion, Reports

Public Content**BACKGROUND**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

OVERVIEW

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

July 2020 Library Manager's Report.pdf (160 KB)



Departmental Report		July 2020	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,728		34,101	
Number of Items	44,065		35,409	
Number of New Items	525	4,348	367	3,769
Number of Items Removed	374	2,746	194	12,801
Donated Items Added	129	429	11	204
Number of E-Books	3,117		3,453	
Number of New E-Books	8	408	3	405

Patrons

Number of Patrons	9,227		9,045	
Number of New Patrons	162	1,574	53	796
Number of Patrons Removed	0	3,161	0	1,244

Circulation

Total Circulation	11,506	14,450	115,860	9,253	11,278	86,694
Adult Fiction	697	901	6,960	522	734	5,110
Adult Non-Fiction	347	523	4,927	280	405	3,768
Juvenile Fiction	5,013	6,599	52,238	3,258	4,416	31,404
YA materials	408	554	3,216	192	294	2,019
Interlibrary Loans	46	48	419	5	5	179
Juvenile Non-Fiction	758	1,068	7,841	548	687	4,978
DVDs & Blu-Ray	2,004	2,510	20,341	708	986	10,888
Audio CDs	46	60	517	9	20	257
Board Games, Card Games, & Puzzle				0	0	475
Hoopla				588	588	2,670
CloudLibrary (Sachse Patrons)	959	959	8,377	1,245	1,245	10,373
CloudLibrary (Other Patrons)	1,228	1,228	11,024	1,898	1,898	14,573

Programs and Services

Number of Internet Sessions	538	4,893	107	2,332
Number of Programs	23	198	2	119
Program Attendance	2,002	11,996	47	6,019
Number of Virtual Programs			17	67
Virtual Program Attendance			1,584	13,183
Number of Volunteer Hours	216	1,256	0	866
3D Print Requests	23	83	27	148
ILL Incoming Requests	52	368	11	173
ILL Incoming Received	48	399	7	169
ILL Outgoing Requests	173	1,562	89	1,069
ILL Outgoing Shipped	93	874	57	552
Literacy Computer Uses	2,166	15,396	0	No data*
Curbside Pickup / Home Delivery			131	414
Door Count	7,868	56,056	2,318	31,552

Programs

Participation

Ice Cream in a Bag Post	1-Jul	52
Virtual Story Time	2-Jul	98
Virtual Infant Story Time	5-Jul	75
The Letter "F"	7-Jul	105
Fairy Tale Scavenger Hunt Post	8-Jul	25
Virtual Story Time	9-Jul	304
Virtual Infant Story Time	12-Jul	81
The Letter "G"	14-Jul	78
Rainbow Craft Kit	14-15 Jul	28
Bouncy Ball Craft Post	15-Jul	36
Virtual Story Time	16-Jul	216
Virtual Infant Story Time	19-Jul	98
The Letter "H"	21-Jul	65
Binoculars Craft Post	22-Jul	11
Virtual Story Time	23-Jul	112
Virtual Infant Story Time	26-Jul	65
The Letters "I" and "J"	28-Jul	85
Virtual Story Time	30-Jul	78
Boredom Buster Kit	29-31 Jul	19
Total		1,631

* Literacy Computers are in storage

Programs by Type

Number

Participation

Virtual Story Times	5	808
Virtual Infant Story Times	4	319
Craft Videos/Posts	4	124
"Teaser" Videos	4	333
Take-Home Crafts	2	47
Total		1,631



Agenda Item Details

Meeting	Aug 10, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	5. Receive a report on the Library's 2020 Summer Reading Challenge.
Access	Public
Type	Discussion, Reports

Public Content

BACKGROUND

Library Manager Daniel Laney will present a statistical summary of the Library's 2020 Summer Reading Challenge.

OVERVIEW

Library Manager Daniel Laney will present a statistical summary of the Library's 2020 Summer Reading Challenge.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

2020 SRP Statistics Library Board.pdf (425 KB)

Sachse Public Library
2020 Summer Reading Program Statistics

	2020	2019	2018	2017	2016	2015
Total Participants	544	1476	1261	1276	1172	1003
% Change	-63.14%	17.05%	-1.18%	8.87%	16.85%	
Children	331	850	769	736	XXXX	662
Teens	36	197	150	164	XXXX	96
Adults	177	429	342	376	XXXX	259
Total Logs Turned-In	369	754	653	651	746	445
% Change	-51.06%	15.47%	0.31%	-12.73%	67.64%	
Total Hours Read	8994	15080	13060	13020	14920	8900
% Change	-40.36%	15.47%	0.31%	-12.73%	67.64%	
Total Program Attendance	XXXX	4381	4858	4243	3602	3085
% Change	XXXX	-9.82%	14.49%	17.80%	16.76%	
Library Cards Issued (June-July)	141	416	366	389	360	301
% Change	-66.10%	13.66%	-5.91%	8.06%	19.60%	
Total Checkouts (June-July)	21337	29612	28597	29672	27736	25495
% Change	-27.94%	3.55%	-3.62%	6.98%	8.79%	