

**Municipal Development District Board Meeting (Thursday, October 4, 2018)****Members present**

Cyndi Mitchell, Diana Smith, George Kemper, Gina Nash, Brett Franks, Jermaine McDaniel, Valarie Pike

**A. Regular Meeting****1. Call to Order: The Municipal Development District Board of the City of Sachse will hold a Regular Meeting on Thursday, October 4, 2018 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:**

Chairman George Kemper called the meeting to order at 6:30 PM.

**2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.**

The invocation was given by Lance Whitworth and the pledge to the U.S. and Texas flags was led by Jermaine McDaniel.

**3. Receive training on the BoardDocs meeting and voting software.**

City Secretary, Michelle Sirianni gave a brief training to board members on the new BoardDocs meeting and voting software.

**4. Consider approval of the September 6, 2018 Municipal Development District meeting minutes.**

A motion to approve the September 6, 2018 Municipal Development District meeting minutes was made by Cyndi Mitchell and seconded by Valarie Pike. The motion passed unanimously.

**5. Discuss and receive the Municipal Development District financial report.**

Mr. Kemper gave the financial report for the Municipal Development District Board. He reported that in May the account had \$133.47; in June we added \$24,605.32; in July we added \$28,433.70; in August we added \$35,955.17; in September we added \$26,604.30; for a current balance of \$115,731.96. The expected revenue for 2019 is \$351,000. And the City Council approved \$404,172.49 to be spent on projects in the fiscal year 18/19.

**6. Discuss future parking expansion at Heritage Park and potential funding sources.**

Mr. Whitworth reported that expanding the Heritage Park parking lot would add approximately 55 additional spaces and the approximate cost would be \$138,900. After discussion the board decided to look at other locations Ms. Nash reported that with the potential agreement with the Heritage Park development, there may be some items that can be discussed regarding the park and parking enhancements once the plan is in place.

**7. Discuss and consider a recommendation to the City Council to update the Parks Master Plan using Municipal Development District funds from the Fiscal Year 2018-2019 budget.**

Mr. Whitworth met with the consultant Dunkin Sims and Stoffels regarding the master plan. The recommendation from the consultant is to do a new master plan since it has been over 10 years now since the last one. Mr. Whitworth would like to wait until the consultant can come in and give a presentation to the board over the next steps and what we need to next. The consultant would go to the Park Board first and then staff would come to the MDD Board to request funding.

**8. Discuss and receive an update on the park project list approved by the Municipal Development District at the September 6, 2018 meeting.**

Mr. Whitworth reported that staff went to Council on October 1 and City Council approved the 7 projects up to the total of \$404,172.49. Staff will be meeting with potential playground vendors to give them a list of what is needed and then receive proposals from the vendors. Mr. Whitworth gave a brief presentation over all 7 projects.

**9. Request for future agenda items.**

Requests were made to receive updates on the master plan and the Heritage Park Development as new information comes forward.

**10. Set upcoming board meeting date.**

Next meeting was set for January 10, 2019.

**11. Adjournment.**

The meeting was adjourned at 7:30 PM.

ATTEST:

APPROVED:



---

Cyndi Mitchell, Secretary



---

George Kemper, President