

City of Sachse – Library Board Monthly Meeting Meeting Minutes

July 9, 2018 7:00 p.m.

I. Call to order

Billy Ketner called to order the regular meeting of the Library Board at 7:00 p.m. on July 9, 2018 at the Sachse Public Library meeting room.

II. Roll call

The following persons were present: Billy Ketner (Chairman), Ruth Glover (Co-Chairwoman), Amy R. Brooks (Secretary), Dixie Scogin (Board Member), Michelle Howarth (City of Sachse Council Liaison to the Library Board), and Daniel Laney (Library Manager). Absent were Lauren McKinney (Board Member), Kyle Graves (Board Member), and Sean French (Board Member).

III. Approval of Minutes from Previous Meetings

- a) 18-4322 Consider approval of the June 11, 2018 meeting minutes
 - i) Minutes from June 11, 2018 meeting reviewed and approved as written.

IV. Open issues

- a) 18-4323 Receive and discuss the Library Manager's monthly report
 - i) June 2018 Monthly Report
 - 1. Over 800 reading logs submitted in the summer reading program
 - 2. Juvenile fiction had a drop in circulation – reason unknown
 - 3. Program attendance overall shows a drop because in 2017 school visits were included in the numbers.
 - 4. July 5th – Mini encounters had an estimated 1200 people in attendance. Programs typically have 300 attendees. The library issued rain checks for make up days.

V. Upcoming events/Announcements

- a) A full time library assistant resigned. There is an option position which will be filled.
- b) Ruth Glover's e-book "Doors of the Danube" will be releasing soon.

VI. New business

- a) None

VII. Adjournment

Billy Ketner adjourned the meeting at 7:19 p.m.

Minutes submitted by: Amy R Brooks

Billy Ketner
Amy R Brooks