



City of Sachse, Texas

Meeting Agenda

Library Board

Monday, July 9, 2018

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, July 9, 2018 at 7:00 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
2. [18-4322](#) Consider approving the minutes of the June 11, 2018 Library Board meeting.
Attachments: [Library Board Minutes 061218](#)
3. [18-4323](#) Receive and discuss the Library Manager's monthly report.
Attachments: [June 2018 Library Manager's Report](#)
4. Request for future agenda items.
5. Discuss Library Board announcements regarding special events, current activities, and local achievements.
6. Adjournment.

Posted: July 6, 2018; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4322	Version:	1	Name:	Library Board Minutes - June 11, 2018
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/6/2018	In control:		In control:	Library Board
On agenda:	7/9/2018	Final action:		Final action:	
Title:	Consider approving the minutes of the June 11, 2018 Library Board meeting.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Library Board Minutes 061218				

Date	Ver.	Action By	Action	Result
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Title
June 11, 2018 meeting minutes.

Background
Minutes for the June 11, 2018 meeting.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
Approve the minutes of the June 11, 2018 meeting.

City of Sachse – Library Board Monthly Meeting
Meeting Agenda
Library Board

June 11, 2018-7:00 p.m.

I. Call to order

Billy Ketner called to order the regular meeting of the Library Board at 7:04 p.m. on June 11, 2018 at the Sachse Public Library Meeting room.

II. Roll call

The following persons were present: Billy Ketner (Chairman), Ruth Glover (Vice-President, Dixie Scogin (Board Member), Kyle Graves (Board Member), Charlie Ross (City of Sachse Council Liaison to the Library Board) and Daniel Laney (Library Manager). Absent were Sean French (Board Member), Amy R. Brooks (Secretary), and Lauren McKinney (Board Member).

III. Approval of Minutes from Previous Meeting

- a) 18-4260 Consider approval of the May 14, 2018 meeting minutes
 - i) Minutes from May 14, 2018 meeting reviews and approved.

IV. Open issues

- a) 18-4261 Receive and discuss Library Manager's monthly report
 - i) May 2018 Monthly Report
 - 1. Review of numbers-some missing numbers due to IT glitches for the City of Sachse this month
 - 2. Door counts are down a little but probably more accurate with the clicker
 - 3. A large number of inactive patrons were deleted from the rolls
 - 4. Over 700 people attended the Summer Reading program kick-off

V. Upcoming events/Announcement-many upcoming; no problems

VI. New business-none.

VII. Adjournment

Billy Ketner adjourned the meeting at 7:15.

Minutes submitted by: Ruth Glover, substitute for Amy R. Brooks



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4323	Version:	1	Name:	June 2018 Library Manager's Report
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/6/2018	In control:		In control:	Library Board
On agenda:	7/9/2018	Final action:		Final action:	
Title:	Receive and discuss the Library Manager's monthly report.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	June 2018 Library Manager's Report				

Date	Ver.	Action By	Action	Result
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Title
Library Manager's Report

Background
Library Manager Daniel Laney will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
Discussion only.



Departmental Report		June 2018	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42096		41,513	
Number of Items	40860		42,743	
Number of New Items	587	4,722	452	4,358
Number of Items Removed	2,404	3,091	79	3,266
Donated Items Added	67	435	14	182
Number of E-Books	--		2,713	
Number of New E-Books	28	330	1	174

Patrons

Number of Patrons	11010		10,748	
Number of New Patrons	225	946	177	820
Number of Patrons Removed	5	21	0	1,479

Circulation

Total Circulation	15,080	97,919	14,127	100,577
Adult Fiction	961	6,960	855	6,231
Adult Non- Fiction	523	4,949	680	4,477
Juvenile Fiction	7,615	49,556	6,444	44,425
YA materials	531	2,168	434	2,671
Interlibrary Loans	40	473	40	441
Juvenile Non-Fiction	932	6,688	858	6,173
DVDs & Blu-Ray	3,026	21,271	3,067	20,849
E-Books (Sachse Patron Checkouts)	586	3,538	857	7,066
E-Books (Other Patron Checkouts)	779	975	807	7,649
Audio CDs	86	985	85	595

Programs and Services

Number of Internet Sessions	637	4,095	524	4,297
Number of Programs	14	116	19	166
Program Attendance	3,581	9,754	2,054	6,746
Number of Volunteer Hours	310	951	124	882
ILL Incoming Requests	48	466	66	415
ILL Incoming Received	37	452	40	397
ILL Outgoing Requests	198	1,293	140	1,257
ILL Outgoing Shipped	107	654	82	657
Literacy Computer Uses	2,266	12,875	2,130	12,449
Door Count	8,147	50,219	8,364	47,645

Programs	Date	Attendance
Summer Reading Kick-Off Party	9-Jun	763
Teen Rock Painting	12-Jun	16
Story Time 10:45	13-Jun	30
Story Time 1:30	13-Jun	52
Family Movie - "A Wrinkle in Time"	13-Jun	27
David Chicken	14-Jun	123
Father's Day Field Day	16-Jun	78
Family Movie - "Black Panther"	16-Jun	27
Family Game Night	19-Jun	44
Garland Symphony Orchestra	20-Jun	107
Story Time 1:30	20-Jun	52
Family Movie - "Early Man"	20-Jun	37
Blackland Prairie Raptor Center	21-Jun	259
Teen LoTech/NoTech Party	26-Jun	10
Perot Museum TECH Truck	26-Jun	145
Story Time 10:45	27-Jun	21
Story Time 1:30	27-Jun	34
Family Movie - "Sherlock Gnomes"	27-Jun	47
"A Play on Swords" with Sam Nash	28-Jun	182
Kids "Star Wars" Yoga	29-Jun	21
Total		2075

Programs by Type	Number	Attendance
Story Times	5	189
Childrens Programs	5	816
Teen Programs	2	26
Adult Programs	0	0
Family Programs	7	1,023
Total		2,054